



NEW: Submitted:
07/01/2019 05/14/2019

JOB TITLE:	EXECUTIVE ADMINISTRATOR TRANSPORTATION SERVICES
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	II, GRADE 14
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8778
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Organizes and delivers District transportation objectives to all students identified as transported by pupil attendance records. Requires communication skills to dialogue with parents, community representatives and the general public.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Administers, coordinates and supervises all aspects of transportation services, including maintenance of all Board-owned vehicles
- Develops, monitors and interprets all aspects of transportation, including safety and training to ensure services are provided in compliance with federal and state regulations and District policies and procedures
- Assesses transportation system needs; develops the District's long range transportation services plan; establishes department goals and objectives; recommends transportation policies for Board action; determines priorities and implements changes to meet goals and objectives to maximize system efficiency and cost effectiveness
- Prepares budget and capital outlay requests; formulates purchase specifications; authorizes expenditures for entire transportation operations
- Represents Transportation with community and school organizations to ensure sensitivity to local attitudes and objectives; represents transportation programs at all levels within the District
- Represents Transportation with the Kentucky Department of Education and supervises the preparation and filing of all reports required by the state or District
- Represents Transportation in collective bargaining, grievances and mediations and recommends collective bargaining contract revisions
- Oversees Board-owned vehicles, bus fleet maintenance and bus replacement schedules
- Evaluates staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving being around moving machinery, driving automotive equipment, exposure to marked changes in temperature and humidity and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

- Bachelor's Degree
- Five (5) years of successful work experience in transportation, supply chain, or logistics
- Previous experience as administrator in urban student transportation program
- Proven experience managing a large organization/enterprise

Successful supervisory experiences in a transportation operation

Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced educational degree

Degree in transportation

Process improvement background and training

Knowledge of school system policies and procedures

Experience in a diverse workplace

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 02-22-2021

Work Location: 003D

May 10, 2021

MARCUS A. DOBBS

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 02-22-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>EXEC ADMIN TRANSPORTATION SERV</u>	<u>EXEC ADMIN TRANSPORTATION SERV</u>
Work Location:	<u>003DTRANSPORTATION</u>	<u>003DTRANSPORTATION</u>
Hourly/Daily/Annual Salary:	<u>67.1703 / 537.3625 / 140,251.61</u>	<u>67.1703 / 537.3625 / 140,251.61</u>
BU:	<u>CLAS</u>	<u>CLAS</u>
Grade (rank) / Step:	<u>14D / GRADE 14,FAM II / 7</u>	<u>14D / GRADE 14,FAM II / 7</u>
Days / Hours:	<u>261.00 / 8.00</u>	<u>261.00 / 8.00</u>
Position Number:	<u>221070</u>	<u>221070</u>
LEAVE OF ABSENCE		
Type of Leave:	_____	Effective Date: _____ Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	_____	Effective Date: _____

Comments: VACATION ACCRUAL CHANGE TO 1.6667 PER MEMO SIGNED BY DR. POLIO.

Copies: Employee

Approved By: *[Signature]*

Prepared By: rricha1 05-10-2021 16:16:18

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 02-22-2021

Work Location: 003D

May 10, 2021

MARCUS A. DOBBS
[REDACTED]

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 02-22-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
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LEAVE OF ABSENCE		
Type of Leave:	_____	Effective Date: _____ Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	_____	Effective Date: _____

Comments: TRANSFERRING SICK TIME - SEE NOTES.

Payroll please transfer 171 days of sick time at the end of the 20-21 school year. This includes 12 days from the current school year. KY dist-Fayette. No break in service.

Copies: Employee

Approved By: 

Prepared By: rricha1 05-10-2021 15:12:12

Preparer: TE Date Prepared: 04/23/21

ACTION ENTRY FORM



v 9.0

Effective Date: 02/22/21 REAS/AUTH CODE: Clas Action # 3

- DATA UPDATE Sick Days
- NEW HIRE/ NEW HIRE PROB
- REASSIGNMENT(JCC)
- REHIRE (BREAK IN SERVICE)
- RETURN FROM LAYOFF
- SALARY CHANGE _____
- TERMINATION _____
- TRANSFER (LOC)
- RESCIND: _____
- RANK CHANGE: _____
- Max=2 REQUESTED
- VOLUNTARY DEMOTION

Probation End Date: _____ Permanent Date: _____ Board Rpt

NAME Marcus Dobbs SSN: _____

JOB TITLE: Exec Admin of Transp JOB CLASS CODE: 8501 CONTENT: _____

LOCATION: Transportation LOCATION #: 003D

MUNIS ID: [REDACTED] POSITION # _____

PERSON REPLACED: _____ JOB ID#: _____

PRIM B/U _____	circle if BENEFITS	JOB FAMILY _____	FT/PT/TEMP _____	FTE _____	CERX ADMIN INDEX: ADMIN GRADE _____ ADMIN STEP _____
GRADE _____	STEP _____	MO@ _____	DAYS/YR _____	HRS/DAY _____	
PRIM/SEC _____	CONTRACT CODE <u>n/a</u>	CAL CODE _____	CERS or KTRS		

PERSONNEL DIRECTOR: _____ TEACHER CERTIFICATION AREA: _____ EPSB NUMBER: _____ RANK: _____

- KRONSKI [REDACTED]
- TAMMY [REDACTED]
- DYLAN [REDACTED]
- NATE [REDACTED]
- DIANE [REDACTED]
- FRANEISHA [REDACTED]

CLASSIFIED CERTIFICATION CODES (CIRCLE APPLICABLE BELOW):
 911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
 700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
 833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT CODES: 834 835 836 841 842 843 CLERICAL CODES: 602 810 815 821 822 845 901 902 904 905

ECE ASSISTANTS: (STIPEND) .50/HOUR (713)

SHIFT DIFFERENTIAL:
 .26/HOUR- SECOND SHIFT (216)
 .38/HOUR- THIRD SHIFT (217)

CHALLENGING BUS STIPEND: \$2.00/HR (715)

LEVEL 2/3 CLAS INSTRUCTIONAL: .50/HOUR (730)

LEVEL 2/3 CERT QUART STIPEND: \$400/QRT (513) Remain. Pays: _____
 Job Pay Start Date: _____

LEVEL 2/3 CERT TRANSFER STIPEND: Email Personnel Services Secretary

DOCTORATE STIPEND: HOURLY (716) DAILY(714)

SECURITY STIPEND: CLAJ (717) CLAS (718)

MILITARY EXPERIENCE (YRS): _____

WORK EXPERIENCE:

# Years	Position	Employer

EDUCATION AREA: _____ (CHECK APPLICABLE BELOW)

<input type="checkbox"/> HIGH SCHOOL	<input type="checkbox"/> GED	<input type="checkbox"/> GED PROGRAM*
<input type="checkbox"/> ASSOCIATES		<input type="checkbox"/> COLLEGE (2 YRS)
<input type="checkbox"/> BACHELORS	<input type="checkbox"/> MASTERS	<input type="checkbox"/> DOCTORATE

____ STEP(S) GRANTED FOR EDUCATION (ADVOCACY ATTACHED)

Comments: Transferring Sick Time- See Notes

PAF SCRIPT #: _____
ADDITIONAL NOTES: Notes: Payroll please transfer 171 days of sick time at the end of the 20-21

PREV POSITION/SAL AL _____ PREV LOCATION _____

QUOTED PAY EST. FOR OFFER: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

JOB OFFER INFORMATION: Left Message _____ Contract Signing Needed

Accepts Declines Date & Time: _____

COPIES: DIRECTOR LOCATION BOARD REPORT BOARD REPORT NOC BENEFITS SUB CENTER EMPLOYEE FILE ONLY

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]
SSN: [REDACTED]
Seniority Date: 02-22-2021
Work Location: 003D

May 03, 2021

MARCUS A. DOBBS
[REDACTED]

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 05-03-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>EXEC ADMIN TRANSPORTATION SERV</u>	<u>EXEC ADMIN TRANSPORTATION SERV</u>
Work Location:	<u>003DTRANSPORTATION</u>	<u>003DTRANSPORTATION</u>
Hourly/Daily/Annual Salary:	<u>67.1703 / 537.3625 / 140,251.61</u>	<u>67.1703 / 537.3625 / 140,251.61</u>
BU:	<u>CLAS</u>	<u>CLAS</u>
Grade (rank) / Step:	<u>14D / GRADE 14,FAM II / 7</u>	<u>14D / GRADE 14,FAM II / 7</u>
Days / Hours:	<u>261.00 / 8.00</u>	<u>261.00 / 8.00</u>
Position Number:	<u>221070</u>	<u>221070</u>
LEAVE OF ABSENCE		
Type of Leave:	_____	Effective Date: _____ Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	_____	Effective Date: _____

Comments: ADDRESS UPDATE

Approved By: [Signature]

Prepared By: cbutto1 05-03-2021 13:31:42

JEFFERSON COUNTY PUBLIC SCHOOLS EMPLOYEE INFORMATION CHANGE FORM

EMPLOYEE CHANGE OF: NAME/ADDRESS/PHONE NUMBER/EMERGENCY CONTACT

Email completed form to emprelations@jefferson.kyschools.us

EMPLOYEE NAME: (MANDATORY FIELD)

JCPS EMPLOYEE ID #: (MANDATORY FIELD) LAST 4 DIGITS OF SOCIAL SECURITY #: (MANDATORY FIELD)

Complete **SECTION 1** if you need to submit a change of ADDRESS, PHONE NUMBER, or EMERGENCY CONTACT INFO

Complete **SECTION 2** if you need to submit a NAME CHANGE (copies of new Social Security card AND picture identification with new legal name **MUST** be attached)

Complete **SECTION 3** if you are a CERTIFIED TEACHER or ADMINISTRATOR (mandatory)

ALL employees must complete SECTION 4

SECTION 1:

NEW ADDRESS:

FORMER ADDRESS:

TELEPHONE (with area code):

EMERGENCY CONTACT INFORMATION:

SECTION 2:

NEW LEGAL NAME:

FORMER NAME:

SECTION 3: (CERTIFIED TEACHERS / ADMINISTRATORS ONLY)

In order for your state certification data to match the Jefferson County data above, certified employees must also change their name and/or address on the Education Professional Standards Board (EPSB) website. Go to: www.kyepsb.net. If you require assistance, EPSB may be contacted via phone at 888-598-7667 or EPSBHelp@ky.gov.

Please check that you have made these changes on the EPSB website.

SECTION 4: (ALL EMPLOYEES MUST SIGN)

I affirm the information provided herein is accurate and true.

Signature:

Date:

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 02-22-2021

Work Location: 003D

April 09, 2021

MARCUS A. DOBBS

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 02-22-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>EXEC ADMIN TRANSPORTATION SERV</u>	<u>EXEC ADMIN TRANSPORTATION SERV</u>
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Position Number:	<u>221070</u>	<u>221070</u>
LEAVE OF ABSENCE		
Type of Leave: _____	Effective Date: _____	Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation: _____	Effective Date: _____	

Comments: CONFIRMING EXP- SEE NOTES.

Previous exp from: Fayette County Public Schools. Step 7 granted upon hire. 7 years verified and confirmed. Approval for market above max.

Copies: Employee

Approved By: *[Signature]*

Prepared By: rricha1 04-09-2021 07:48:25

Preparer: TE Date Prepared: 04/09/21

ACTION ENTRY FORM



v 9.0

Effective Date: 02/22/21 REAS/AUTH CODE: Clas Action # 3

- DATA UPDATE Confirm
- NEW HIRE/ NEW HIRE PROB
- REASSIGNMENT(JCC)
- REHIRE (BREAK IN SERVICE)
- RETURN FROM LAYOFF
- SALARY CHANGE _____
- TERMINATION _____
- TRANSFER (LOC)
- RESCIND: _____
- RANK CHANGE: _____
- Max=2 REQUESTED
- VOLUNTARY DEMOTION

Probation End Date: _____ Permanent Date: _____ Board Rpt

NAME Marcus Dobbs SSN: _____

JOB TITLE: Exec Admin of Transp JOB CLASS CODE: 8501 CONTENT: _____

LOCATION: Transportation LOCATION #: 003D

MUNIS ID: [REDACTED] POSITION # _____

PERSON REPLACED: _____ JOB ID#: _____

PRIM B/U _____	circle if BENEFITS	JOB FAMILY _____	FT/PT/TEMP _____	FTE _____	CERX ADMIN INDEX: ADMIN GRADE _____ ADMIN STEP _____
GRADE _____	STEP _____	MO@ _____	DAYS/YR _____	HRS/DAY _____	
PRIM/SEC _____	CONTRACT CODE <u>n/a</u>	CAL CODE _____	CERS or KTRS		

PERSONNEL DIRECTOR: _____ TEACHER CERTIFICATION AREA: _____ EPSB NUMBER: _____ RANK: _____

- KRONSKI [REDACTED]
- TAMMY [REDACTED]
- DYLAN [REDACTED]
- NATE [REDACTED]
- DIANE [REDACTED]
- FRANEISHA [REDACTED]

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 700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
 833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT CODES: 834 835 836 841 842 843 CLERICAL CODES: 602 810 815 821 822 845 901 902 904 905

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LEVEL 2/3 CLAS INSTRUCTIONAL: .50/HOUR (730) **LEVEL 2/3 CERT QUART STIPEND:** \$400/QRT (513) Remain. Pays: _____ Job Pay Start Date: _____ **LEVEL 2/3 CERT TRANSFER STIPEND:** Email Personnel Services Secretary

DOCTORATE STIPEND: HOURLY (716) DAILY(714) **SECURITY STIPEND:** CLAJ (717) CLAS (718) **MILITARY EXPERIENCE (YRS):** _____

WORK EXPERIENCE:

# Years	Position	Employer

EDUCATION AREA: _____ (CHECK APPLICABLE BELOW)

<input type="checkbox"/> HIGH SCHOOL	<input type="checkbox"/> GED	<input type="checkbox"/> GED PROGRAM*
<input type="checkbox"/> ASSOCIATES		<input type="checkbox"/> COLLEGE (2 YRS)
<input type="checkbox"/> BACHELORS	<input type="checkbox"/> MASTERS	<input type="checkbox"/> DOCTORATE

_____ STEP(S) GRANTED FOR EDUCATION (ADVOCACY ATTACHED)

Comments: Confirming Exp - See Notes

PAF SCRIPT #: _____ ADDITIONAL NOTES: Notes: Previous exp from: Fayette County Public Schools. Step 7 granted

PREV POSITION/SAL AL _____ PREV LOCATION _____

QUOTED PAY EST. FOR OFFER: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

JOB OFFER INFORMATION: Left Message _____ Contract Signing Needed

Accepts Declines Date & Time: _____

COPIES: DIRECTOR LOCATION BOARD REPORT BOARD REPORT NOC BENEFITS SUB CENTER EMPLOYEE FILE ONLY

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 02-22-2021

Work Location: 003D

March 11, 2021

MARCUS A. DOBBS
[REDACTED]

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 02-22-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

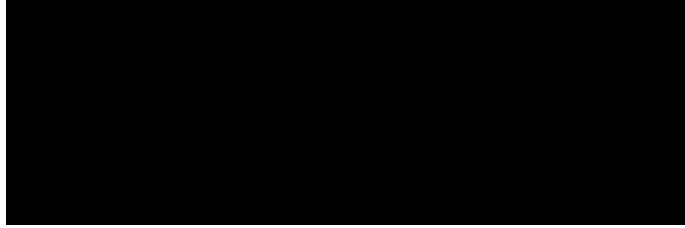
	FROM	TO
Job Title:	EXEC ADMIN TRANSPORTATION SERV	EXEC ADMIN TRANSPORTATION SERV
Work Location:	003DTRANSPORTATION	003DTRANSPORTATION
Hourly/Daily/Annual Salary:	67.1703 / 537.3625 / 140,251.61	67.1703 / 537.3625 / 140,251.61
BU:	CLAS	CLAS
Grade (rank) / Step:	14D / GRADE 14,FAM II / 7	14D / GRADE 14,FAM II / 7
Days / Hours:	261.00 / 8.00	261.00 / 8.00
Position Number:	221070	221070
LEAVE OF ABSENCE		
Type of Leave: _____	Effective Date: _____	Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation: _____	Effective Date: _____	

Comments: ADD EDUCATION

Approved By: 

Prepared By: cward4 03-11-2021 09:54:28

Mr. Marcus A Dobbs



Contents:

1. Attachment: College Transcripts
2. Attachment: Transcripts for GA - University of Georgia, Albany State University
3. Attachment: Transcripts for GA - University of Georgia, Albany State University p. 2
4. Attachment: Transcripts for GA - University of Georgia, Albany State University p. 3
5. Attachment: Transcripts for KY - Eastern Kentucky University
6. Attachment: Transcripts for KY - Eastern Kentucky University p. 2
7. Attachment: Transcripts for KY - Eastern Kentucky University p. 3

Prepared for: CHARLES OWENS
Jefferson County Public Schools
Mar 11, 2021 8:27 AM

MEMORANDUM

TO: Dr. Marty Pollio, Superintendent
FROM: Jimmy Adams, Chief of Human Resources
SUBJECT: Vacation Accrual
DATE: April 27, 2021

As you are aware, the Board approved Salary Placement Rules state, "The Superintendent may grant additional vacation leave as deemed appropriate not to exceed the maximum." The purpose of this provision is to provide the district the opportunity to offer an additional incentive when recruiting highly skilled, experienced staff.

I am requesting that **Marcus Dobbs**, Executive Administrator of Transportation, accrue vacation at the rate of 20 days per year, effective from his start date, February 22, 2021, and continue each year throughout his tenure.

Approval: 

PRIOR WORK EXPERIENCE

Employee's Name: Marcus Dobbbs

To (Previous Employer): Fayette County

Address: 450 Park Pl Lexington, KY

The above named person has been appointed to a position with Jefferson County Public Schools. If experience was part-time, please indicate in your organization.

Term of Service (starting with most recent)	Hours/Day (if Part-time)	# of Days in Fiscal Year	Position Held
2016 -20 17	FT	250	Director of Transportation
2017 -20 18	FT	250	Director of Transportation
2018 -20 19	FT	250	Director of Transportation
2019 -20 20	FT	250	Director of Transportation
2020 -20 21	FT	250	Director of Transportation
20 -20			
19 -20			
19 -19			

2-22-21
 #13
 Clark
 Marcus Dobbbs
 KYOC Admin & Trans.
 # [redacted]
 transportation
 DODD
 [redacted]
 Julian
 Marcus Dobbbs
 Director of Transportation
 2020-2021
 12
 250
 Director of Transportation

COMPLETED

I certify that according to our records, Marcus Dobbbs was employed at FEPS in the position of Director of Transportation as stated herein.

Signature of Company Official: [Signature]
 Printed Name and Title: Charlee Jordan Administrative Assistant

Date

Company official, please complete and return verified experience forms to: jeans.hr-experience-verification@jefferson.kyschools.us

JEFFERSON COUNTY PUBLIC SCHOOLS
 Jefferson County Public Schools
 Human Resources
 Personnel Services
 3332 Newburg Road Louisville, KY 40218
 Phone (502)485-3020 Fax (502) 485-6454

creditable years of experience. Please list work experience in all columns.

Position Held

Notes: 5 yrs trans exp and 2 yrs master

FOR JCPS USE ONLY:

Classified or CTE?
 Date:
 Munis ID:
 Action #:
 Steps Initially Granted: 1
 Steps Added or Removed:
 Notes: 5 yrs trans exp and 2 yrs master

PRIOR WORK EXPERIENCE VERIFICATION FORM (FOR SALARY PURPOSES)

Jefferson County Public Schools
 Human Resources
 Personnel Services
 3332 Newburg Road Louisville, KY 40218
 Phone (502)485-3020 Fax (502) 485-6454

Employee's Name: Marvyn Dobbs Hire Date: 08/07/1996

To (Previous Employer): Fayette County Public Schools

Address: 450 Park Pl Lexington, KY 40511

The above named person has been appointed to a position with Jefferson County Public Schools. Salary may be paid for creditable years of experience. Please list work experience gained in your organization. If experience was part-time, please list the number of hours worked per day. Please complete all columns.

Term of Service July 1 to June 30 (Starting with most recent)	Hours/Day (If Part-time)	# of Days in Fiscal Year	# of Months in Fiscal Year	Actual Days Paid in Fiscal Year	Position Held
2015 -2016	FT	250	12	250	Interim Director of Transportation
2014 -2015	FT	250	12	250	Interim Director of Transportation ✓
2013 -2014	FT ✓	250 ✓	12	250 ✓	Associate Director of Transportation ✓
2012 -2013	FT ✓	250 ✓	12	250 ✓	Associate Director of Transportation ✓
2011 -2012	FT	250	12	250	Associate Director of Transportation
2010 -2011	FT	250	12	250	Transportation Routing Specialist
2009 -2010	FT	250	12	250	Transportation Routing Specialist
2008 -2009	FT	250	12	250	Transportation Routing Specialist
2007 -2008	FT	250	12	250	Transportation Routing Specialist
2006 -2007	FT	261	12	261	Lead Driver Trainer

I certify that according to our records, Marvyn Dobbs as stated herein.
 First Name Middle Initial Last Name


Signature of Company Official [Signature]
 Printed Name and Title Quantea Jordan Administrtive Assistant

Company official, please complete and return verified experience forms to: icps.hr-experience-verification@jefferson.kyschools.us

FOR JCPS USE ONLY:

Classified or CTE?	
Date:	
Munis ID:	
Action #:	
Steps Initially Granted:	
Steps Added or Removed:	
Notes:	

PRIOR WORK EXPERIENCE VERIFICATION FORM (FOR SALARY PURPOSES)


 Jefferson County Public Schools
 Human Resources
 Personnel Services
 3332 Newburg Road Louisville, KY 40218
 Phone (502)485-3020 Fax (502) 485-6454

Employee's Name: Marvyns Dibbs Hire Date: 08/07/1996

To (Previous Employer): Fayette County Public Schools

Address: 450 Park Pl Lexington, KY 40511

The above named person has been appointed to a position with Jefferson County Public Schools. Salary may be paid for creditable years of experience. Please list work experience gained in your organization. If experience was part-time, please list the number of hours worked per day. Please complete all columns.

Term of Service July 1 to June 30 (starting with most recent)	Hours/Day (if Part-time)	# of Days in Fiscal Year	# of Months in Fiscal Year	Actual Days Paid in Fiscal Year	Position Held
2014 -2017	FT	250	12	250	Interim Director of Transportation
2017-2018	FT	250	12	250	Interim Director of Transportation
2018 -2019	FT	250	12	250	Director of Transportation
2019 -2020	FT	250	12	250	Director of Transportation
2020 -2021	FT	250	12	250	Director of Transportation
20					
20					
19 -20					
19 -19					
19 -19					

I certify that according to our records, Marvyns A Dibbs
 First Name Middle Initial Last Name

was employed at FCPS in the position of Director of Transportation as stated herein.

Signature of Company Official _____ Date _____

Charlke Jordan Administrative Assistant
 Printed Name and Title

Company official, please complete and return verified experience forms to: icps.hr-experience-verification@jefferson.kyschools.us

FOR ICPS USE ONLY:

Classified or CTE?	
Date:	
Munis ID:	
Action #:	
Steps Initially Granted:	
Steps Added or Removed:	
Notes:	

Edwards, Tracy M

From: Jordan, Chantee D <chantee.jordan@fayette.kyschools.us>
Sent: Monday, April 19, 2021 2:29 PM
To: Edwards, Tracy M
Subject: RE: Marcus Dobbs

CAUTION: This email originated from outside of JCPS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The above named person has 171 days of accumulated sick leave at the end of the 2020-2021 school year. This includes 12 days for the current school year.

Thanks!

Chantée Jordan

Fayette County Public Schools
Administrative Assistant
Human Resources

Phone: 859-381-4195 **Fax:** 859-381-4271
Physical Address: 450 Park PL Room 1051 Lexington, KY 40511
Mailing Address: P.O. Box 55490 Lexington, KY 40555
PLEASE VISIT US AT: <http://www.fcps.net/hr>

Sick Days ENTERED

From: Edwards, Tracy M <tracy.edwards@jefferson.kyschools.us>
Sent: Monday, April 19, 2021 2:23 PM
To: Jordan, Chantee D <chantee.jordan@fayette.kyschools.us>
Subject: Marcus Dobbs

EXTERNAL MAIL:

Hi Chantee...just to confirm because I don't think there was a place on the sheet to list sick days, I think you listed that Marcus had 171 days of sick time . Can you just advise on this portion below.

The above named person has ___ days of accumulated sick leave at the end of the 20__20__ school year. This includes ___ days for the current ___ school year.

Thanks so much for your help always

Tracy

Tracy M. Edwards
Verification Technician- Salary and Work Verification
Human Resources- Recruitment & Staffing
Jefferson County Public Schools
3332 Newburg Road- Louisville Kentucky, 40218

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218-4020

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Employment**

February 22, 2021

MARCUS A. DOBBS
[REDACTED]

Dear JCPS Employee:

This letter serves as notification of your employment. Please check all information on this communication for accuracy. It is an employee's responsibility to provide verification of current education level and related work experience to the Human Resource Department.

Please be aware that any extra service assignment is for the current school year only and is renewed on a year by year basis.

Please check the following information for accuracy:

Job Title: EXEC ADMIN TRANSPORTATION SERV
 SSN: [REDACTED] JCPS Employee Number: [REDACTED]
 Location: TRANSPORTATION
 Effective date: 02-22-2021
 Bargaining Unit: CLAS Grade (rank)/Step: GRADE 14,FAM II / 7 Hours/Days: 8.00 / 261.00
 Hourly/Daily rate: 67.1703 / 537.3625 Annual Salary: 140,251.61
 Telephone: [REDACTED]
 Certification:

Comments: CONGRATULATIONS NEW FULLTIME EMPLOYEE! WELCOME TO JCPS!

Location will evaluate on days 30, 60, and 90. Must attend new employee orientation. Employment contingent on completion of: (1) Criminal Records Check and TB test with results to comply with district policy (2) Official transcripts which meet minimum job description standards. Job offer may be withdrawn by JCPS if contingencies are not met.

Copies: Location, Benefits, Employee

Approved By: [Signature] Prepared By: koconn2



Preparer: CDO Date Prepared: 1/27/21

ACTION ENTRY FORM



v 8.6

Effective Date: 2/20/21 REAS/AUTH CODE: CLAS Action # 3

Probation End Date: Permanent Date: Board Rpt

NAME: MARCUS DOBBS SSN: [REDACTED]

JOB TITLE: EA TRANSPORTATION JOB CLASS CODE: 8501 CONTENT:

LOCATION: OPERATIONS (TRANSPORTATION) LOCATION #: 003D

MUNIS ID: POSITION: [REDACTED]

PERSON REPLACED: DONALD ROBINSON JOB ID#: 15085

- DATA UPDATE
- NEW HIRE/ NEW HIRE PRO
- REASSIGNMENT(JCC)
- REHIRE (BREAK IN SERVICE)
- RETURN FROM LAYOFF
- SALARY CHANGE
- TERMINATION
- TRANSFER (LOC)
- RESCIND:
- VISA CERTIFICATION
- Max=2 REQUESTED
- VOLUNTARY DEMOTION

PRIM B/UCLAS	circle if BENEFITS	JOB FAMILY II	FT/PT/TEMP FT	FTE 1.0	CERX ADMIN INDEX: ADMIN GRADE _____ ADMIN STEP _____
GRADE 14	STEP 7	MO@	DAYS/YR 261	HRS/DAY 8	
PRIM/SEC	CONTRACT CODE	CAL CODE 71	CERS or KTRS		

PERSONNEL DIRECTOR: TEACHER CERTIFICATION AREA: EPSB NUMBER: RANK:

- KRONSKI [REDACTED]
- TAMMY [REDACTED]
- DYLAN [REDACTED]
- NATE [REDACTED]
- DIANE [REDACTED]
- CALEB [REDACTED]

CLASSIFIED CERTIFICATION CODES (CIRCLE APPLICABLE BELOW):

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
 700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
 833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT CODES: 834 835 836 841 842 843 CLERICAL CODES: 602 810 815 821 822 845 901 902 904 905

ECE ASSISTANTS: (STIPEND)

.50/HOUR (713)

SHIFT DIFFERENTIAL:

- .26/HOUR- SECOND SHIFT (216)
- .38/HOUR- THIRD SHIFT (217)

CHALLENGING BUS STIPEND:

\$2.00/HR (715)

LEVEL 2/3 CLAS INSTRUCTIONAL:

.50/HOUR (730)

LEVEL 2/3 CERT QUART STIPEND:

\$400/QRT (513) Remain. Pays: Job Pay Start Date:

LEVEL 2/3 CERT TRANSFER STIPEND:

Email Personnel Services Secretary

DOCTORATE STIPEND:

HOURLY (716)
DAILY(714)

SECURITY STIPEND:

CLAJ (717)
CLAS (718)

MILITARY EXPERIENCE (YRS):

WORK EXPERIENCE:

# Years	Position	Employer

EDUCATION AREA: (CHECK APPLICABLE BELOW)

<input type="checkbox"/> HIGH SCHOOL	<input type="checkbox"/> GED	<input type="checkbox"/> GED PROGRAM*
<input type="checkbox"/> ASSOCIATES	<input checked="" type="checkbox"/> MASTERS	<input type="checkbox"/> COLLEGE (2 YRS)
<input type="checkbox"/> BACHELORS		<input type="checkbox"/> DOCTORATE

STEP(S) GRANTED FOR EDUCATION (ADVOCACY ATTACHED)

PAF SCRIPT #: 4

ADDITIONAL NOTES: Excede maxium steps for market comparibility

PREV POSITION/SAL AL PREV LOCATION

QUOTED PAY EST. FOR OFFER: HOURLY: DAILY: 537.36 ANNUAL: 139,745.25 LONGEVITY:

JOB OFFER INFORMATION: Left Message Contract Signing Needed

Accepts Declines Date & Time: 1/26/21 2:45 PM



CLASSIFIED EMPLOYEE FILE MAINTENANCE FORM – NEW HIRE

DATE: 2/22/21 HIRE DATE: 2/22/21 CONTENT AREA:
LAST NAME: DOBBS FIRST NAME: MARCUS MI: A LOCATION: TRANSPORTATION
SS# [redacted] DOB: [redacted] PHONE# [redacted]
ADDRESS: [redacted] CITY: [redacted] STATE: [redacted] ZIP CODE: [redacted]

EMERGENCY CONTACT INFORMATION:

[Redacted emergency contact information]

contingent:
TB
CRC
can
Transcripts

ACKNOWLEDGEMENT OF UNDERSTANDING FROM NEW HIRE VIDEO PLEASE INITIAL
Table with 4 columns and 7 rows: Union Information, Professional Development, Initial Probation & Leaves, Notification of Employment, Escrow Pay, Previous Experience Form, New Employee Orientation. All cells contain initials.

- I. I watched the new hire video [initials] initial
II. I understand I must provide all required documentation. [initials] initial
III. Upon receipt of my notification of employment, I understand that I must contact the Human Resource Department immediately with any questions regarding my salary. [initials] initial
IV. If I receive credit for previous experience, I must submit the previous experience form within 60 days of my hire date. Failure to do so, may result in recoup of funds. In alignment with Jefferson County Public Schools Board policy, falsification of an application may result in immediate termination of the employee. [initials] initial

[Signature]

Date 2/22/21

FOR OFFICE USE ONLY FINAL CHECK LIST:
Table with 4 columns: Item, Status, Description, Status. Items include Online Application, Tax Forms, High School Diploma, Medical Examination Form, Cert of Relatives Form, Employee Acceptable Use Form, State Criminal Record Check (CRC), I-9 with Documentation, Direct Deposit with Documentation, Criminal Abuse & Neglect (CAN), Contract, Benefit Acknowledgement Form. All items are checked.

SSA ✓

**CONTRACT OF EMPLOYMENT
CLASSIFIED STAFF**

COMMONWEALTH OF KENTUCKY

COUNTY OF JEFFERSON

Pursuant to KRS 161.011, this contract is made and entered for the 2020-21 school year, by and between the Jefferson County School District of Louisville, Kentucky, hereinafter called the District and the undersigned, hereinafter called the Employee. The District and the Employee agree to the following terms and conditions:

Employee: Marcus Dobbs

Social Security #: [REDACTED]

Position: Executive Administrator Transportation

1. The Employee will perform all of the duties set forth in the job description for their current assignment and any other duties and assignments that may be given to him or her from time to time to the best of his or her ability.
2. The Employee shall commence work on the date specified by the District and shall continue to work for the number of days set forth in his or her job description and as defined in the School Calendar that is adopted or amended by the Board of Education and approved by the State Department of Education. The Employee's obligations to perform duties under this Contract shall end not later than June 30 of the school year.
3. The Employee shall receive compensation as designated by the appropriate salary schedule approved by the Board of Education for work performed pursuant to this Contract.
4. The Employee agrees to follow the instructions given to him or her by proper District authorities, officials, and supervisors to the best of his or her ability, and that this Contract, and employment under it, are governed by the policies and procedures of the District as they are, or as they may be changed from time to time.
5. This Contract shall remain in full force and effect until June 30 following the date on which the Employee began work under it, provided however, that it may be terminated during its term as follows:
 - a. By the District at any time, if the District, through its Superintendent, determines that the Employee is engaged in misconduct or that there is other proper cause for its termination, including a reduction in force.
 - b. For any reason set forth in the District's policies and procedures and/or the provisions of KRS 161.011
 - c. Any termination of the Contract, including a termination based on a reduction in force, shall be in accordance with the KRS 161.011, and the policies and procedures adopted by the District, a copy of which the Employee acknowledges receiving by executing this Contract.



Superintendent/Designee



Employee

02/22/2021

Date

If you do not wish to sign a contract for the following year please state the reason on the line below:

Enforcement

Activities on the JCPS Networks are not private and may be reviewed by JCPS personnel, or by someone appointed by them, to ensure that all guidelines are followed.

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other computing and telecommunications technologies. Employees shall be subject to disciplinary action, up to and including termination for violating this agreement and acceptable use rules and regulations established by the school District.

JCPS Acceptable Use Agreement Form


Please complete this section to indicate that you agree with the terms and conditions outlined in this agreement. Return this portion to your supervisor, who is required to maintain a copy on file. Your signature is required before access to JCPS network services is granted.

As an employee of the Jefferson County Public Schools and as a user of the District computer network, I have read and hereby agree to comply with all JCPS employee acceptable technology use policies, including those summarized in this Employee Acceptable Use Agreement, and Board policies 08.2323, 03.1321 and 03.2321, as applicable. I understand that if I violate any of those policies, I may lose access to JCPS technology resources and I may be subject to discipline, up to and including termination of employment.

I agree that I will use the JCPS Network only for the educational business of JCPS and I understand that personal use of the JCPS Network is strictly prohibited.

I understand that my use of the JCPS Network is not private and JCPS designees may monitor my activities on the Network.

In consideration of the privilege of using the District's technology resources, I hereby release the District from any and all claims and damages of any nature arising from my use of, or inability to use, these resources.

Signature:  Date: 2/22/21
Full Name (please print): MARCUS DOBBS Work Location: TRANSPORTATION

Jefferson County Public Schools Online Application

Dobbs, Marcus - AppNo: 60353

Date Submitted: 1/7/2021

Personal Data

Name: Mr. Marcus A Dobbs
 (Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: (Title) (First) (Middle Initial) (Last)

Email Address: [Redacted]

Postal Address

Permanent Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Daytime Phone:
 Home/Cell Phone:

Present Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Phone Number:

Employment Desired

No vacancies or pools are visible.

Text Opt-In

* A mobile text message notification system is used by JCPS to communicate with applicants and new hires. Please indicate your preference for receiving these text messages.

Yes, I do wish to receive text messages from JCPS regarding my application or required documentation. I understand that messages and data rates may apply, depending on my carrier.

Professional References

	Reference 1	Reference 2
Name:	Myron Thompson	Kate McAnelly
School/Org:	Fayette County Public Schools	Fayette County Public Schools
Current Position:	Chief Operating Officer	Chief Academic Officer
Home Phone:		
Cell Phone:	[Redacted]	[Redacted]
Work Phone:	859-381-4165	859-381-4102
Mailing Address:	450 Park Place Lexington, KY 40511	450 Park Place Lexington, KY 40511
Email:	myron.thompson@fayette.kyschools.us	kate.mcanelly@fayette.kyschools.us
Relationship to Candidate:	Supervisor	Work Colleague
Years Known:	6	8

Jefferson County Public Schools Online Application

Dobbs, Marcus - AppNo: 60353

Date Submitted: 1/7/2021

Professional References cont.

	Reference 3	Reference 4
Name:	Elisa Hanley	Kiyon Massey
School/Org:	Kentucky Department of Education	Fayette County Public Schools
Current Position:	Branch Manager of Pupil Transportation	Associate Director for Classified Personnel in Human Resources
Home Phone:		
Cell Phone:		
Work Phone:	502-564-5279 e 4406	859-381-4113
Mailing Address:	300 Sower Building, 4th Floor Frankfort, KY 40601	450 Park Place Lexington, KY 40511
Email:	elisa.hanley@education.gov	kiyon.massey@fayette.kyschools.us
Relationship to Candidate:	Work Colleague	Work Colleague
Years Known:	6	13
	Reference 5	Reference 6
Name:	Timothy Perkins	Kevin Ramsey
School/Org:	Fresenius Medical Care North America	Toyota Motor North America
Current Position:	Director of Patient Services	Senior Engineer New Vehicle Project Planning
Home Phone:		
Cell Phone:		
Work Phone:	502-552-6989	502-642-1614
Mailing Address:	6100 Dutchmans Lane, 14th Floor Louisville, KY 40205	Mail Code: VPE-SE 151 Engineering Way Georgetown, KY 40324
Email:	tim.perkins@fmc-na.com	kevin.ramsey@toyota.com
Relationship to Candidate:	Friend	Friend
Years Known:	6	10

HR Employee Disclosure

* Are you currently employed in the JCPS Human Resources Department?

No

Experience

Please list

ALL

relevant work experience beginning with the most recent and include the month and year. Please note that the information you include in this section will be used to establish your initial salary placement. You will have 60 days from the date of hire to have all experience verified by your previous employers. It is the employee's responsibility to follow up with previous employers and check on their status prior to the deadline. In alignment with Jefferson County Public Schools Board policy, falsification of an application may result in immediate termination of the employee.

Jefferson County Public Schools Online Application

Dobbs, Marcus - AppNo: 60353

Date Submitted: 1/7/2021

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Fayette County Public Schools Transportation Routing Specialist		1126 Russell Cave Rd Lexington, KY 40505 859-381-4100		John Kiser	
Date From - Date To:	07/2007 - 07/2010	Full or Part Time:	Full	Last Annual Salary:	79,000
Reason for Leaving:	Promoted to Associate Director - Supervisor Retired				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Used GIS software to develop and create routes. Prepared annual bus route locator data to aid students, parents, and others determining which bus to use. Supervised work of assigned routing clerks. When assigned, served as the point of contact for Transportation after normal working hours and on the weekends.				
Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Fayette County Public Schools Section Supervisor/Lead Driver Trainer		1126 Russell Cave Rd Lexington, KY 40505 859-381-4100		Julio Zabala	
Date From - Date To:	12/1998 - 06/2006	Full or Part Time:	Full	Last Annual Salary:	50,000
Reason for Leaving:	Promoted to Routing Specialist - Supervisor Retired				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Responsible for classroom instruction and training of new drivers and bus monitors. Served as first line supervisor for approximately 50 drivers and monitors. Drove buses when driver shortage existed.				
Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Fayette County Public Schools Bus Driver		1126 Russell Cave Rd Lexington, KY 40505 859-381-4100		Julio Zabala	
Date From - Date To:	08/1996 - 11/1998	Full or Part Time:	Part	Last Annual Salary:	15,000
Reason for Leaving:	Promoted to Section Supervisor				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Transported students daily from home to school and back. Maintained discipline of students on the bus.				

Jefferson County Public Schools Online Application

Dobbs, Marcus - AppNo: 60353

Date Submitted: 1/7/2021

Professional References

	Reference 1	Reference 2
Name:	Myron Thompson	Kate McAnelly
School/Org:	Fayette County Public Schools	Fayette County Public Schools
Current Position:	Chief Operating Officer	Chief Academic Officer
Home Phone:		
Cell Phone:		
Work Phone:	859-381-4165	859-381-4102
Mailing Address:	450 Park Place Lexington, KY 40511	450 Park Place Lexington, KY 40511
Email:	myron.thompson@fayette.kyschools.us	kate.mcanelly@fayette.kyschools.us
Relationship to Candidate:	Supervisor	Work Colleague
Years Known:	6	8
	Reference 3	Reference 4
Name:	Elisa Hanley	Kiyon Massey
School/Org:	Kentucky Department of Education	Fayette County Public Schools
Current Position:	Branch Manager of Pupil Transportation	Associate Director for Classified Personnel in Human Resources
Home Phone:		
Cell Phone:		
Work Phone:	502-564-5279 e 4406	859-381-4113
Mailing Address:	300 Sower Building, 4th Floor Frankfort, KY 40601	450 Park Place Lexington, KY 40511
Email:	elisa.hanley@education.gov	kiyon.massey@fayette.kyschools.us
Relationship to Candidate:	Work Colleague	Work Colleague
Years Known:	6	13
	Reference 5	Reference 6
Name:	Timothy Perkins	Kevin Ramsey
School/Org:	Fresenius Medical Care North America	Toyota Motor North America
Current Position:	Director of Patient Services	Senior Engineer New Vehicle Project Planning
Home Phone:		
Cell Phone:		
Work Phone:	502-552-6989	502-642-1614
Mailing Address:	6100 Dutchmans Lane, 14th Floor Louisville, KY 40205	Mail Code: VPE-SE 151 Engineering Way Georgetown, KY 40324
Email:	tim.perkins@fmc-na.com	kevin.ramsey@toyota.com
Relationship to Candidate:	Friend	Friend
Years Known:	6	10

Jefferson County Public Schools Online Application

Dobbs, Marcus - AppNo: 60353

Date Submitted: 1/7/2021

Applicant's Acknowledgement and Agreement

FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AND HAVE A LETTER, PROVIDED BY THE INDIVIDUAL, FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THE EMPLOYEE IS CLEAR TO HIRE BASED ON NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT FOUND THROUGH A BACKGROUND CHECK OF CHILD ABUSE AND NEGLECT RECORDS MAINTAINED BY THE CABINET FOR HEALTH AND FAMILY SERVICES AS A CONDITION OF EMPLOYMENT. By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to KRS 160.380 to determine whether candidate has been convicted of a sexual offense, a drug offense, a violent offense as defined in KRS 17.165, any felony offense or other conviction determined by the Superintendent to bear a reasonable relationship to the ability of the individual to perform the job; and a letter from the Cabinet provided by the individual documenting that the individual does not have a substantiated finding of child abuse or neglect in records maintained by the Cabinet. Criminal records checks on persons employed in Head Start programs shall be conducted in conformity with 45 C.F.R. § 1302.90. [JCBE Policy 3.11 & 3.21] and I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I, Marcus Dobbs, agree to all of the terms above.

I agree

Classified Disclosures

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

CERTIFIED NEW HIRE PACKET

DATE:	
FIRST NAME:	MARCUS
MIDDLE NAME:	ANTHONY
MIDDLE INITIAL:	A
LAST NAME:	DOBBS
ADDRESS:	[REDACTED]
CITY, STATE, ZIP:	[REDACTED]
SOCIAL SECURITY NO:	[REDACTED]
BIRTH DATE:	[REDACTED]
BANK NAME:	[REDACTED]
CHECKING ACCT #	[REDACTED]
SAVING ACCT #	
DRIVER'S LICENSE NO:	[REDACTED]
HOME PHONE NO:	[REDACTED]
CELL PHONE NO:	[REDACTED]

You must provide the following to complete your personnel file with Jefferson County Public Schools:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Online Application
<input checked="" type="checkbox"/> Tax Forms (W-4 and K-4)
<input type="checkbox"/> Official College Transcripts/Licenses
<input checked="" type="checkbox"/> Medical Examination <i>TB Test only</i>
<input checked="" type="checkbox"/> State Criminal Record Check (CRC) | <input checked="" type="checkbox"/> I-9 with Driver License and SS. Card
<input checked="" type="checkbox"/> Direct Deposit Form
<input type="checkbox"/> Previous Exp Form – If Applicable <i>need</i>
<input checked="" type="checkbox"/> Criminal Abuse & Neglect (CAN) Form
<input type="checkbox"/> Teaching Certificate - If Applicable |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

******Jefferson County Public Schools Equal Employment Opportunity Policy******

Employees/Applicants: The Jefferson County Public School District shall not discriminate in recruitment or employment on the basis of age, color, disability, marital or parental status, national origin, race, sex, sexual orientation, gender identity, gender expression, veteran status, religion, genetic information, or political affiliations or beliefs.