

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 08-10-2017

Work Location: 143C

April 25, 2023

MADDIE E. SHEPARD
[REDACTED]

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 07-01-2022. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:		DISTRICT EVALUATION APPEALS
Work Location:		000MPERSONNEL DEPARTMENT
Hourly/Daily/Annual Salary:	/ /	987 / / 1,974.00
BU:		CERA
Grade (rank) / Step:		557 / LEAP POOL / 0
Days / Hours:		0.00 / 0.00
Position Number:	0	6002054
LEAVE OF ABSENCE		
Type of Leave:		Effective Date: Return Date:
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:		Effective Date:

Comments: DEAP STIPEND

Per JCTA agreement, the District evaluation Appeal Panel (DEAP), shall be established annually for the purpose of reviewing any recommended evaluation modifications. Per, Board approved salary schedules, these committee members shall receive \$1,974 for the 2022-2023 school year.
Copies: Employee

Approved By: 

Prepared By: mengel23 04-25-2023 07:54:00



**COMMONWEALTH OF KENTUCKY
EDUCATION PROFESSIONAL STANDARDS BOARD
FRANKFORT, KENTUCKY**

**CERTIFICATE FOR TEACHERS AND OTHER PROFESSIONAL SCHOOL
PERSONNEL
CERTIFICATE NUMBER: 201151450**

This certifies that Ms. **Maddie Elizabeth Shepard** has completed a program of professional preparation and is hereby issued this certificate in accordance with Section 161 of the Kentucky Revised Statutes and in accordance with the legal authority of the Kentucky Education Professional Standards Board.

RANK UNDER KRS 157.390: Rank II (07/01/2018)

Valid from the indicated effective date to expiration date for professional services in Kentucky schools as shown below. This document includes all certifications currently in effect for the recipient and supersedes any and all certificates previously issued.

Code	Certification	Effective Date	Expiration Date
KEL	Professional Certificate For Teaching In Elementary School, Primary Through Grade 5 MUST COMPLETE THREE YEARS OF TEACHING EXPERIENCE OR 6 SEMESTER HOURS OF NEW GRADUATE CREDIT BY SEPTEMBER 1 OF THE YEAR OF EXPIRATION.	07/01/2023	06/30/2028
L18	Approval For Elementary Education Program Consultant MUST COMPLETE THREE YEARS OF TEACHING EXPERIENCE OR 6 SEMESTER HOURS OF NEW GRADUATE CREDIT BY SEPTEMBER 1 OF THE YEAR OF EXPIRATION.	07/01/2023	06/30/2028

It is the responsibility of the certificate holder to maintain the validity of this certificate.

**ASSOCIATE COMMISSIONER
KENTUCKY DEPARTMENT OF EDUCATION**

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS**Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

January 14, 2022

Seniority Date: 08-10-2017MADDIE E. SHEPARD
[REDACTED]

Work Location: 143C

Dear JCPS Employee:

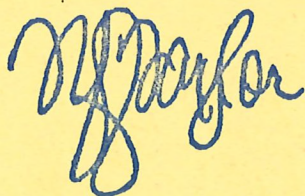
The following changes have been made to your assignment, personal information, and/or salary placement effective 08-26-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>DIST RES TCHR PROF DEEP LEARN</u>	<u></u>
Work Location:	<u>143CCURRICULUM & INSTRUCTION</u>	<u></u>
Hourly/Daily/Annual Salary:	<u>44.4925 / 311.4473 / 65,403.93</u>	<u>/ /</u>
BU:	<u>CERT</u>	<u></u>
Grade (rank) / Step:	<u>21 / RANK II / 8</u>	<u></u>
Days / Hours:	<u>210.00 / 7.00</u>	<u></u>
Position Number:	<u>7001140</u>	<u></u>
LEAVE OF ABSENCE		
Type of Leave:	<u>RETURN FROM LEAVE</u>	Effective Date: <u>08-26-2021</u> Return Date: <u>08/26/2021</u>
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	<u></u>	Effective Date: <u></u>

Comments: RETURN FROM LEAVE

GRANTED 1 COVID SICK DAY

COPIES: EMPLOYEE, LOCATION, BENEFITS, BOARD REPORT



Approved By: _____

Prepared By: areed1

09-30-2021 13:47:47

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS**Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

Seniority Date: 08-10-2017

Work Location: 143C

January 14, 2022

MADDIE E. SHEPARD
[REDACTED]

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-25-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	DIST RES TCHR PROF DEEP LEARN	DIST RES TCHR PROF DEEP LEARN
Work Location:	143CCURRICULUM & INSTRUCTION	143CCURRICULUM & INSTRUCTION
Hourly/Daily/Annual Salary:	44.4925 / 311.4473 / 65,403.93	44.4925 / 311.4473 / 65,403.93
BU:	CERT	CERT
Grade (rank) / Step:	21 / RANK II / 8	21 / RANK II / 8
Days / Hours:	210.00 / 7.00	210.00 / 7.00
Position Number:	7001140	7001140
LEAVE OF ABSENCE		
Type of Leave:	LEAVE COVID SICK DAYS 2021-22	Effective Date: 08-25-2021 Return Date: 08/26/2021
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: DISTRICT COVID SICK LEAVE

GRANTED 1 COVID SICK DAYS

COPIES: EMPLOYEE, LOCATION, BENEFITS, BOARD REPORT



Approved By: _____

Prepared By: areed1

09-30-2021 13:45:55

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change****JCPS Employee Number:** [REDACTED]**SSN:** [REDACTED]

September 30, 2021

Seniority Date: 08-10-2017MADDIE E. SHEPARD
[REDACTED]**Work Location:** 143C

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-25-2021. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>DIST RES TCHR PROF DEEP LEARN</u>	<u>DIST RES TCHR PROF DEEP LEARN</u>
Work Location:	<u>143CCURRICULUM & INSTRUCTION</u>	<u>143CCURRICULUM & INSTRUCTION</u>
Hourly/Daily/Annual Salary:	<u>44.4925 / 311.4473 / 65,403.93</u>	<u>44.4925 / 311.4473 / 65,403.93</u>
BU:	<u>CERT</u>	<u>CERT</u>
Grade (rank) / Step:	<u>21 / RANK II / 8</u>	<u>21 / RANK II / 8</u>
Days / Hours:	<u>210.00 / 7.00</u>	<u>210.00 / 7.00</u>
Position Number:	<u>7001140</u>	<u>7001140</u>
LEAVE OF ABSENCE		
Type of Leave:	<u>LEAVE COVID SICK DAYS 2021-22</u>	Effective Date: <u>08-25-2021</u> Return Date: <u>08/26/2021</u>
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: DISTRICT COVID SICK LEAVE
GRANTED 1 COVID SICK DAYS

COPIES: EMPLOYEE, LOCATION, BENEFITS, BOARD REPORT

Approved By: M. Shepherd

Prepared By: areed1

09-30-2021 13:45:55

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

September 30, 2021

Seniority Date: 08-10-2017

MADDIE E. SHEPARD
[REDACTED]

Work Location: 143C

Dear JCPS Employee:

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	FROM	TO
Job Title:	DIST RES TCHR PROF DEEP LEARN	
Work Location:	143CCURRICULUM & INSTRUCTION	
Hourly/Daily/Annual Salary:	44.4925 / 311.4473 / 65,403.93	/ /
BU:	CERT	
Grade (rank) / Step:	21 / RANK II / 8	
Days / Hours:	210.00 / 7.00	
Position Number:	7001140	
LEAVE OF ABSENCE		
Type of Leave:	RETURN FROM LEAVE	Effective Date: 08-26-2021 Return Date: 08/26/2021
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:		Effective Date:

Comments: RETURN FROM LEAVE

GRANTED 1 COVID SICK DAY

COPIES: EMPLOYEE, LOCATION, BENEFITS, BOARD REPORT

Approved By: [Signature]

Prepared By: areed1

09-30-2021 13:47:47

CONTINUING CONTRACT OF EMPLOYMENT

COMMONWEALTH OF KENTUCKY COUNTY OF JEFFERSON

This contract of continuing employment made and entered into this 1st day of July, 2021 by and between the Jefferson County School District, Louisville, Kentucky, hereinafter called the District, and

MADDIE E SHEPARD

a teacher holding a valid certificate issued in accordance with the laws of Kentucky, and now in force, hereinafter called Teacher, as defined in KRS 161.720.

WHEREAS, the Superintendent of the District did appoint said Teacher for continuing employment at a salary to be determined annually by the Teacher's qualifications and by a salary schedule to be adopted by the District and approved by the Kentucky Board of Education, and

WHEREAS, KRS 161.730, 161.740, 161.720, AND 161.810 provide for continuing contracts with each district for teachers who are qualified by the terms of said law; and

NOW, THEREFORE, THIS CONTRACT WITNESS:

That pursuant to said appointment and in consideration of the said salary to be paid in the manner and at the times prescribed by law, and of the salary for any and all subsequent school terms to be fixed annually by the District according to law and to be paid in the manner and at the times prescribed by law, the Teacher agrees to perform in a thorough and professional manner all of the duties of said position and employment under the direction of the Superintendent of the District, and further agrees to observe faithfully and enforce the rules and regulations lawfully prescribed by legally constituted school authorities in so far as such rules and regulations may be applicable to the position which each teacher holds.

THE PARTIES HERETO MUTUALLY AGREE:

1. The services to be performed by said Teacher shall be such as are required by law, by the lawful rules and regulations of the Kentucky Board of Education, and by the lawful rules and regulations of the District.
2. The duties to be performed are to commence on the first day required by the school calendar adopted or amended by the District and approved by the Kentucky Department of Education for the school year, for the number of days required by such calendar, to end no later than June 30 of the school year in such school or schools.
3. The services to be performed under this contract shall begin on the dates herein specified and shall be continued from year to year for the respective school terms prescribed from year to year by the District or any other legally constituted authorities.
4. This continuing contract of employment shall remain in full force and effect, subject to all the provisions set forth, except as modified or terminated by mutual consent, in writing, of the Board or local Superintendent, as applicable, and the Teacher, and unless and until terminated with written notice, stating cause or causes, to the Teacher under KRS 161.790 or by written resignation of the Teacher. The expression "Cause or Causes" as used in this paragraph, in addition to those contained in KRS 161.790, shall mean failure on the part of the Teacher to fulfill this contract, or a violation on the part of the Teacher of any of the lawful provisions herein.
5. The power of the Superintendent to transfer, suspend, non-renew, or terminate the Teacher as provided in KRS 160.380, 161.170, 161.760, and 161.790, or other applicable statutes, is in no manner impaired or affected by this contract.

A LIMITED CONTRACT OF EMPLOYMENT

#3

COMMONWEALTH OF KENTUCKY COUNTY OF JEFFERSON

Pursuant to KRS 161.730, this contract is made and entered into this July 1, 2019 between the Jefferson County School District, Louisville, Kentucky, herein after called the District, and

MADDIE E SHEPARD

WITNESSETH: THAT SAID TEACHER HAS BEEN DULY APPOINTED BY THE SUPERINTENDENT OF THE DISTRICT IN THE PUBLIC SCHOOLS OF JEFFERSON COUNTY, FOR ONE YEAR. THE PARTIES TO THIS CONTRACT HEREBY AGREE TO THE FOLLOWING CONDITIONS:

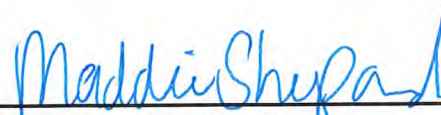
1. The services to be performed by said teacher shall be such as are required by the Kentucky Revised Statutes, by the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
2. The duties to be performed are to commence on the first day required by the school calendar adopted or amended by the District and approved by the State Department of Education for the school year, for the number of days required by such calendar, to end no later than June 30 of the school year in such school or schools.
3. For and in consideration of the services provided for by this contract the teacher shall be paid a salary in accordance with his or her qualifications and the salary schedule adopted by the District and approved by the State Board for Elementary and Secondary Education for the year coming within the limits of this contract.
4. Said salary shall be payable not later than the end of each month during the period of employment and/or in accordance with a plan adopted by the District in compliance with the lawful rules and regulations of the State Board for Elementary and Secondary Education.
5. The teacher shall be entitled to sick leave, or other leave and fringe benefits in accordance with state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
6. The teacher shall keep such records and reports and furnish same to the District Superintendent at regular periods designated by him, state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
7. The power of the District to transfer, suspend or dismiss the teacher, as provided for in KRS 160.380, 161.170, 161.790, or other applicable statutes, is in no manner impaired or affected by this contract.
8. This contract shall remain in full force subject to all provisions here set forth, unless and until terminated in compliance with KRS 161.170, 161.750, 161.780 and 161.790, or other applicable statutes.

WITNESS the following signatures as of the day, month and year first above.

JEFFERSON COUNTY SCHOOL DISTRICT



Superintendent/Designee



Employee



COMMONWEALTH OF KENTUCKY
EDUCATION PROFESSIONAL STANDARDS BOARD
FRANKFORT, KENTUCKY

SCANNED

CERTIFICATE FOR TEACHERS AND OTHER PROFESSIONAL SCHOOL PERSONNEL

THIS CERTIFIES THAT MADDIE ELIZABETH SHEPARD

CERTIFICATE NUMBER 201151450

HAS COMPLETED A PROGRAM OF PROFESSIONAL PREPARATION AND IS HEREBY ISSUED THIS CERTIFICATE IN ACCORDANCE WITH SECTION 161 OF THE KENTUCKY REVISED STATUTES AND IN ACCORDANCE WITH THE LEGAL AUTHORITY OF THE KENTUCKY EDUCATION PROFESSIONAL STANDARDS BOARD

Code	Degree and Institution	
3866	Indiana University-Bloomington	Master's
2814	University of Kentucky	Bachelor's

RANK UNDER KRS 157.390: 2 07/01/2018

VALID FROM THE INDICATED EFFECTIVE DATE TO EXPIRATION DATE FOR PROFESSIONAL SERVICES IN KENTUCKY SCHOOLS AS SHOWN BELOW. THIS DOCUMENT INCLUDES ALL CERTIFICATION CURRENTLY IN EFFECT FOR THE RECIPIENT AND SUPERSEDES ANY AND ALL CERTIFICATES PREVIOUSLY ISSUED.

Code	Certification	Effective Date	Expiration Date
KEL	Professional Certificate For Teaching In Elementary School, Primary Through Grade 5	07/01/2014	06/30/2023
L18	Approval For Elementary Education Program Consultant	07/01/2018	06/30/2023

MUST COMPLETE THREE YEARS OF TEACHING EXPERIENCE OR 6 SEMESTER HOURS OF NEW GRADUATE CREDIT BY SEPTEMBER 1 OF THE YEAR OF EXPIRATION.

IT IS THE RESPONSIBILITY OF THE CERTIFICATE HOLDER TO MAINTAIN THE VALIDITY OF THIS CERTIFICATE.

(See reverse side for a summary of renewal requirements)

DATE OF TRANSACTION: 11/01/2018

Wanda D. Furr, Jr.

COMMISSIONER
KENTUCKY DEPARTMENT OF EDUCATION

MADDIE ELIZABETH SHEPARD

One copy of this document
should be filed with the
employer

Rev. 11/04

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JCPS Employee Number:

SSN:

MADDIE E. SHEPARD

Seniority Date: 08-10-2017

Work Location: 143C

The following changes have been made to your assignment, personal information, and/or salary placement effective 07-25-2018. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>DIST RES TCHR PROF DEEP LEARN</u>	<u>DIST RES TCHR PROF DEEP LEARN</u>
Work Location:	<u>143C/ CURRICULUM & INSTRUCTION</u>	<u>143C/CURRICULUM & INSTRUCTION</u>
Hourly/Daily/Annual Salary:	<u>40.5335 / 283.7348 / 59,584.31</u>	<u>40.5335 / 283.7348 / 59,584.31</u>

BU:	<u>CERT</u>	<u>CERT</u>
Grade (rank) / Step:	<u>21 / RANK II / 5</u>	<u>21 / RANK II / 5</u>
Days / Hours:	<u>210.00 / 7.00</u>	<u>210.00 / 7.00</u>
Position Number:	<u>7001140</u>	<u>7001140</u>

LEAVE OF ABSENCE

Type of Leave: _____	Effective Date: _____	Return Date: _____
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LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT

Type of Separation: _____	Effective Date: _____
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Comments: EFFECTIVE DATE CHANGE TO 7.25.18.

Preparer: Tammy Date Prepared: 7/30

ACTION ENTRY FORM



v6.1

Effective Date: 7/25/12 REAS/AUTH CODE: cert Action # 2

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME Maddie Shepard SSN: _____

JOB TITLE: Dist. RT. Deeper Learning JOB CLASS CODE: 4756 CONTENT: _____

LOCATION: Cumie + Instruction LOCATION #: 143C

MUNIS ID: _____ EPSB ID# _____ POSITION # 7001140

PERSON REPLACED: _____

- ☒ DATA UPDATE Start Date
- ☐ NEW HIRE/ NEW HIRE PROB
- ☐ REASSIGNMENT(JCC)
- ☐ REHIRE (BREAK IN SERVICE)
- ☐ RETURN FROM LAYOFF
- ☐ SALARY CHANGE _____
- ☐ TERMINATION _____
- ☐ TRANSFER (LOC)
- ☐ RESCIND: _____
- ☐ VISA CERTIFICATION
- ☐ Max=2 REQUESTED
- ☐ VOLUNTARY DEMOTION
- ☐ APPROVAL ORDER BELOW

PRIM B/U _____	JOB FAMILY _____	FT/PT/TEMP _____	FTE _____
GRADE _____	STEP _____	DAYS/YR _____	HRS/DAY _____
PRIM/SEC _____	CONTRACT CODE _____	CAL CODE _____	CERS or KTRS

PERSONNEL DIRECTOR:

- ☐ GWEN _____
- ☐ TAMMY _____
- ☐ TRACEY _____
- ☐ MARK _____
- ☐ LIZ _____
- ☐ KRONSKI _____
- ☐ BRANDY _____

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
833ECBM . 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT

834 835 836 841 842 843

CLERICAL

602 810 815 821 822 845 901 902 904 905

STIPENDS AND SHIFT DIFFERENTIALS:

ECE ASSISTANTS: (STIPEND)

.35/HOUR (712) ☐

.50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

.26/HOUR- SECOND SHIFT (216) ☐

.38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

HOURLY (716)

DAILY(714)

SECURITY STIPEND

CLAJ (717)

CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

☐ HIGH SCHOOL

☐ GED

☐ BACHELORS

☐ MASTERS

☐ OTHER

☐ ASSOCIATES

☐ DOCTORATE

☐ RANK I

☐ GED PROGRAM

☐ COMPLETED GED

☐ COLLEGE (2 YEARS)

☐ HS CERTIFICATE

COMMENTS/NOTES: Effective date change → 7/25

PREV POSITION/SAL AL _____ PREV LOCATION _____

QUOTED SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

COPIES: ☐ DIRECTOR ☐ LOCATION ☐ BOARD REPORT ☐ BOARD REPORT NOC ☐ BENEFITS ☐ SUB CENTER ☐ EMPLOYEE ☐ FILE ONLY

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

July 25, 2018

Seniority Date: 08-10-2017

MADDIE E. SHEPARD
[REDACTED]

Work Location: 143C

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 07-01-2018. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	TEACHER ELEMENTARY SCHOOL	DIST RES TCHR PROF DEEP LEARN
Work Location:	011 / FERN CREEK ELEMENTARY	143C/CURRICULUM & INSTRUCTION
Hourly/Daily/Annual Salary:	<u>36.4335</u> / <u>255.0342</u> / <u>47,691.40</u>	40.5335 / 283.7348 / 59,584.31
BU:	CERT	CERT
Grade (rank) / Step:	32 / RANK III+15 / <u>4</u>	21 / RANK II / 5
Days / Hours:	187.00 / 7.00	210.00 / 7.00
Position Number:	7001399	7001140
LEAVE OF ABSENCE		
Type of Leave:	Effective Date:	Return Date:
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: REASSIGN FROM LOC011 FERN CREEK ELEM AS TEACHER ELEM TO
LOC142C CURRICULUM AND INSTRUCTION AS DEEPER LEARNING RT.
COPIES: BOARD REPORT, BENEFITS, LOCATION, EMPLOYEE

Approved By: Maddie E. Shepard

Prepared By: kcunni1

07-25-2018 14:16:10

A LIMITED CONTRACT OF EMPLOYMENT

#2

COMMONWEALTH OF KENTUCKY COUNTY OF JEFFERSON

Pursuant to KRS 161.730, this contract is made and entered into this July 1, 2018 between the Jefferson County School District, Louisville, Kentucky, herein after called the District, and

MADDIE E SHEPARD

WITNESSETH: THAT SAID TEACHER HAS BEEN DULY APPOINTED BY THE SUPERINTENDENT OF THE DISTRICT IN THE PUBLIC SCHOOLS OF JEFFERSON COUNTY, FOR ONE YEAR. THE PARTIES TO THIS CONTRACT HEREBY AGREE TO THE FOLLOWING CONDITIONS:

1. The services to be performed by said teacher shall be such as are required by the Kentucky Revised Statutes, by the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
2. The duties to be performed are to commence on the first day required by the school calendar adopted or amended by the District and approved by the State Department of Education for the school year, for the number of days required by such calendar, to end no later than June 30 of the school year in such school or schools.
3. For and in consideration of the services provided for by this contract the teacher shall be paid a salary in accordance with his or her qualifications and the salary schedule adopted by the District and approved by the State Board for Elementary and Secondary Education for the year coming within the limits of this contract.
4. Said salary shall be payable not later than the end of each month during the period of employment and/or in accordance with a plan adopted by the District in compliance with the lawful rules and regulations of the State Board for Elementary and Secondary Education.
5. The teacher shall be entitled to sick leave, or other leave and fringe benefits in accordance with state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
6. The teacher shall keep such records and reports and furnish same to the District Superintendent at regular periods designated by him, state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
7. The power of the District to transfer, suspend or dismiss the teacher, as provided for in KRS 160.380, 161.170, 161.790, or other applicable statutes, is in no manner impaired or affected by this contract.
8. This contract shall remain in full force subject to all provisions here set forth, unless and until terminated in compliance with KRS 161.170, 161.750, 161.780 and 161.790, or other applicable statutes.

WITNESS the following signatures as of the day, month and year first above.

JEFFERSON COUNTY SCHOOL DISTRICT



Superintendent/Designee



Employee



COMMONWEALTH OF KENTUCKY
EDUCATION PROFESSIONAL STANDARDS BOARD
FRANKFORT, KENTUCKY

SCANNED

CERTIFICATE FOR TEACHERS AND OTHER PROFESSIONAL SCHOOL PERSONNEL

THIS CERTIFIES THAT

MADDIE ELIZABETH SHEPARD

CERTIFICATE NUMBER

201151450

HAS COMPLETED A PROGRAM OF PROFESSIONAL PREPARATION AND IS HEREBY ISSUED THIS CERTIFICATE IN ACCORDANCE WITH SECTION 161 OF THE KENTUCKY REVISED STATUTES AND IN ACCORDANCE WITH THE LEGAL AUTHORITY OF THE KENTUCKY EDUCATION PROFESSIONAL STANDARDS BOARD

Code	Degree and Institution	
3866	Indiana University-Bloomington	Master's
2814	University of Kentucky	Bachelor's

RANK UNDER KRS 157.390: 2 07/01/2018

VALID FROM THE INDICATED EFFECTIVE DATE TO EXPIRATION DATE FOR PROFESSIONAL SERVICES IN KENTUCKY SCHOOLS AS SHOWN BELOW. THIS DOCUMENT INCLUDES ALL CERTIFICATION CURRENTLY IN EFFECT FOR THE RECIPIENT AND SUPERSEDES ANY AND ALL CERTIFICATES PREVIOUSLY ISSUED.

Code	Certification	Effective Date	Expiration Date
KEL	Professional Certificate For Teaching In Elementary School, Primary Through Grade 5	07/01/2014	06/30/2023
MUST COMPLETE THREE YEARS OF TEACHING EXPERIENCE OR 6 SEMESTER HOURS OF NEW GRADUATE CREDIT BY SEPTEMBER 1 OF THE YEAR OF EXPIRATION.			

IT IS THE RESPONSIBILITY OF THE CERTIFICATE HOLDER TO MAINTAIN THE VALIDITY OF THIS CERTIFICATE.

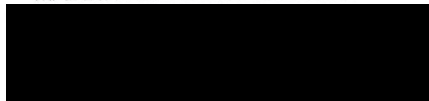
(See reverse side for a summary of renewal requirements)

DATE OF TRANSACTION: 07/25/2018

L Baker

Executive Director
Education Professional Standards Board

MADDIE ELIZABETH SHEPARD



One copy of this document
should be filed with the
employer

Rev. 11/04

Page 1 of 2

2105 25 JUL

Preparer: Tammy Date Prepared: 7/24/18 **ACTION ENTRY FORM**



v6.1

Effective Date: 7/25/18 REAS/AUTH CODE: Cert Action # 2

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME Maddie Shepard SSN: _____

JOB TITLE: Deeper Learning RT JOB CLASS CODE: 4756 CONTENT: _____

LOCATION: Curriculum + Instruction LOCATION #: 143C

MUNIS ID: [REDACTED] EPSB ID# _____ POSITION # 7001140

PERSON REPLACED: Vacant

PRIM B/U Cert JOB FAMILY III FT/PT/TEMP FT FTE 1
GRADE 21 STEP 5 DAYS/YR 210 HRS/DAY 7
PRIM/SEC prim CONTRACT CODE 2 CAL CODE 2352 CERS or KTRS

- ☐ DATA UPDATE _____
- ☐ NEW HIRE/ NEW HIRE PROB
- ☒ REASSIGNMENT(JCC)
- ☐ REHIRE (BREAK IN SERVICE)
- ☐ RETURN FROM LAYOFF
- ☐ SALARY CHANGE _____
- ☐ TERMINATION _____
- ☐ TRANSFER (LOC)
- ☐ RESCIND: _____
- ☐ VISA CERTIFICATION
- ☐ Max=2 REQUESTED
- ☐ VOLUNTARY DEMOTION
- ☐ APPROVAL ORDER BELOW

PERSONNEL DIRECTOR:

- ☐ GWEN [REDACTED]
- ☐ TAMMY [REDACTED]
- ☐ TRACEY [REDACTED]
- ☐ MARK [REDACTED]
- ☐ LIZ [REDACTED]
- ☐ KRONSKI [REDACTED]
- ☐ BRANDY [REDACTED]

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

CLERICAL

602 810 815 821 822 845 901 902 904 905

FACILITY SUPPORT

834 835 836 841 842 843

STIPENDS AND SHIFT DIFFERENTIALS:

ECE ASSISTANTS: (STIPEND)

.35/HOUR (712) ☐

.50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

.26/HOUR- SECOND SHIFT (216) ☐

.38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

HOURLY (716)

DAILY(714)

SECURITY STIPEND

CLAJ (717)

CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

☐ HIGH SCHOOL

☐ MASTERS

☐ DOCTORATE

☐ COMPLETED GED

☐ GED

☐ OTHER

☐ RANK I

☐ COLLEGE (2 YEARS)

☒ BACHELORS

☐ ASSOCIATES

☐ GED PROGRAM

☐ HS CERTIFICATE

COMMENTS/NOTES: PAF 25 - Teacher to Deeper Learning Resource Teacher

PREV POSITION/SAL AL _____ PREV LOCATION _____

QUOTED SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

COPIES: ☐ DIRECTOR ☐ LOCATION ☐ BOARD REPORT ☐ BOARD REPORT NOC ☐ BENEFITS ☐ SUB CENTER ☐ EMPLOYEE ☐ FILE ONLY



Staffing Checklist

EMPLOYEE INFORMATION

Name: Maddie ShepardSuggested Start date: 7/25/18Location/Position: Curriculum Instruction
143CPrincipal/Manager: Susan Price

QUALIFICATIONS

- ☒ Complete/Submitted Application
☒ References (CLAS-2; CERT-4)
☒ Convictions/Abuse/Neglect Disclosure

Notes: _____

- ☒ Job Description Minimums Met
☐ Rehire Former Employee Review

Notes: _____

- ☐ Transfer from KY District (no Break)

☒ COMPLETE ACTION ENTRY FORM

Additional Notes: _____

Current Employee

EDUCATION

- ☐ HS Diploma
☐ GED/Agreement
☐ 48 College Hours
☐ 64 College Hours
☐ Associates
☐ Bachelors
☒ Masters
☐ Doctorate
☐ KPA _____
☐ OTHER: _____

CLASS Step when conf: _____ ☐ JCTA Waiver Needed (Retiree)

CERTIFICATION INFORMATION

- ☐ SOE
☒ PROFESSIONAL
☐ SUB CERT (CA-4)
☐ EMERG CERT (CA-4F)
☐ ALT CERT (CA-TP)
☐ CTE (CA-3) CTE (CA-4VE)
☐ TEMPORARY (6 month CERT)
☐ CONSULTANT (CA-27)
☐ OTHER: _____

JOB OFFER & CONTRACT SIGNING SCHEDULED

- ☐ Job Offered: ☐ Send Welcome & Not Recommended Emails
☐ Accepted ☐ Declined ☐ Update Spreadsheet
☐ Release/Start Date Confirmed ☐ Print Application
 Date: _____ ☐ Print Contract (date blank)

JOB POSTING INFORMATION

- ☐ Recruiting & Hiring Job ID _____
☐ Close Job Posting & Inactivate Folder
☐ Scan SRF, AEF, and Checklist to Folder
☐ EPSB ID: _____
☐ KEPS ID _____

☐ ROUTE TO WELCOME CENTER OR ☐ ROUTE TO PROCESSING CENTER ☐ JCTA Waiver Sent (Retiree)

CONTRACT SIGNING

☐ Signing Date: _____☐ File Maintenance Sheet

COLLECTED AT SIGNING

- ☐ Transcript(s)
☐ Certificate OR
☐ Certification Application Completed at Signing
☐ DD214
☐ Direct Deposit
☐ I-9
☐ Benefits Form
☐ Union Form
☐ Tax Forms (K-4 & W-4)
☐ Work Experience Verified Steps Awarded (insert N/A or #): _____

CONTINGENCY LIST

List Items needed from new hire:

ACTION ENTRY

- ☐ Action Entered
☐ Action Released
☐ Action Approved

DISTRIBUTION

- ☐ Union Form
☐ Direct Deposit
☐ Benefits Form

- ☐ I-9 (scan)
☐ TB Test Results (scan)
☐ Certificate (scan)

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change****JCPS Employee Number:** [REDACTED]**SSN:** [REDACTED]

April 05, 2018

Seniority Date: 08-10-2017MADDIE E. SHEPARD
[REDACTED]**Work Location:** 011

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-10-2017. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	TEACHER ELEMENTARY SCHOOL	TEACHER ELEMENTARY SCHOOL
Work Location:	011 / FERN CREEK ELEMENTARY	011 / FERN CREEK ELEMENTARY
Hourly/Daily/Annual Salary:	36.4335 / 255.0342 / 47,691.40	36.4335 / 255.0342 / 47,691.40
BU:	CERT	CERT
Grade (rank) / Step:	32 / RANK III+15 / 4	32 / RANK III+15 / 4
Days / Hours:	187.00 / 7.00	187.00 / 7.00
Position Number:	7001399	7001399
LEAVE OF ABSENCE		
Type of Leave:	_____	Effective Date: _____ Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	_____	Effective Date: _____

Comments: CORRECTION TO CONTRACT CODE- SEE NOTES

Contract code B-tenure was entered upon hire. Correct contract code should be contract code 1-documentation on file. Contract code 1 will be entered.

Approved By:**Prepared By:** tedwar1

04-05-2018 14:46:47

**chools.us or
ols.us
5-3635**

1155 Main St

please list teaching.

Contract (code 1)

I certify that according to our records:

was employed in the

2017-2018 school year.

Type of contract entered with your district:
Limited (1 year) ☒ Continuing (Tenure) ☐

Signature of School Official

Schools of Shelby County in the
position of Interviewer as stated herein
Name and Title (please Type) Nicki A. Williams, Secretary Date 9/12/17

Phone

Email: Nicki.A.Williams@shelby.k12.tn.us

For Verification - Please list a contact phone number and email address below in the event there are additional questions regarding this form.

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

October 06, 2017

Seniority Date: 08-10-2017MADDIE E. SHEPARD
[REDACTED]

Work Location: 011

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-10-2017. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>ELEM TEACHER</u>	<u>ELEM TEACHER</u>
Work Location:	<u>143C/ CURRICULUM & INSTRUCTION</u>	<u>011 /FERN CREEK ELEMENTARY</u>
Hourly/Daily/Annual Salary:	<u>36.4335 / 255.0342 / 47,691.40</u>	<u>36.4335 / 255.0342 / 47,691.40</u>
BU:	<u>CERT</u>	<u>CERT</u>
Grade (rank) / Step:	<u>32 / RANK III+15 / 4</u>	<u>32 / RANK III+15 / 4</u>
Days / Hours:	<u>187.00 / 7.00</u>	<u>187.00 / 7.00</u>
Position Number:	<u>7001399</u>	<u>7001399</u>
LEAVE OF ABSENCE		
Type of Leave:	_____	Effective Date: _____ Return Date: _____
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	_____	Effective Date: _____

Comments: TRANSFER FROM LOC143C CURRICULUM & INSTRUCTION TO
LOC011 FERN CREEK ELEM.

COPIES: LOCATION, BOARD REPORT, SUB CENTER, EMPLOYEE

Approved By: [Signature]

Prepared By: kcunni1

10-06-2017 12:16:57

Preparer: TH Date Prepared: 10/6 **ACTION ENTRY FORM** JCPS

Effective Date: 8/10/2017 REAS/AUTH CODE: Cert Action # 6

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME Maddie Shepard SSN: _____

JOB TITLE: Elem Teacher JOB CLASS CODE: 4450 CONTENT: Teacher

LOCATION: Fern Creek Elem LOCATION #: 011

MUNIS ID: _____ POSITION # 7001399

PERSON REPLACED: _____

PRIM B/U <u>Cert</u>	JOB FAMILY <u>3</u>	FT/PT/TEMP <u>FT</u>	FTE <u>1</u>
GRADE <u>32</u>	STEP <u>4</u>	DAYS/YR <u>187</u>	HRS/DAY <u>7</u>
PRIM/SEC <u>Prim</u>	CONTRACT CODE <u>B</u>	CAL CODE <u>23</u>	CERS or (KTRS) <u>(C)</u>

PERSONNEL DIRECTOR:

- ☐ GWEN _____
- ☒ TAMMY _____
- ☐ TRACEY _____
- ☐ MARK _____
- ☐ LIZ _____
- ☐ KRONSKI _____
- ☐ BRANDY _____

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

CITY SUPPORT

4 835 836 841 842 843

CLERICAL

602 810 815 821 822 845 901 902 904 905

STIPENDS AND SHIFT DIFFERENTIALS:

ECE ASSISTANTS: (STIPEND)

.35/HOUR (712) ☐

.50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

.26/HOUR- SECOND SHIFT (216) ☐

.38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

HOURLY (716)

DAILY (714)

SECURITY STIPEND

CLAJ (717)

CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

☐ HIGH SCHOOL

☐ MASTERS

☐ DOCTORATE

☐ COMPLETED GED

☐ GED

☐ OTHER

☐ RANK I

☐ COLLEGE (2 YEARS)

☐ BACHELORS

☐ ASSOCIATES

☐ GED PROGRAM

☐ HS CERTIFICATE

COMMENTS/NOTES: PAE # 21

PREV POSITION/SAL AL _____ PREV LOCATION Van House

NEW SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

COPIES: ☐ DIRECTOR ☐ LOCATION ☐ BOARD REPORT ☐ BOARD REPORT NOC ☐ BENEFITS ☐ SUB CENTER ☐ EMPLOYEE ☐ FILE ONLY

Human Resources
VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218-4020

JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Employment

August 14, 2017

MADDIE E. SHEPARD
[REDACTED]

Dear JCPS Employee:

This letter serves as notification of your employment. Please check all information on this communication for accuracy. It is an employee's responsibility to provide verification of current education level and related work experience to the Human Resource Department.

Please be aware that any extra service assignment is for the current school year only and is renewed on a year by year basis.

Please check the following information for accuracy:

Job Title: DIST RES TCHR PROF DEEP LEARN

SSN: [REDACTED] **JCPS Employee Number:** [REDACTED]

Location: 143C / CURRICULUM & INSTRUCTION

Effective date: 08-10-2017

Bargaining Unit: CERT **Grade (rank)/Step:** RANK III / 0 **Hours/Days:** 7.00 / 210.00

Hourly/Daily rate: 32.6208 / 228.3453 **Annual Salary:** 47,952.51

Telephone: [REDACTED]

Certification:

NOT ON FILE

Comments: CONGRATULATIONS WELCOME TO JCPS!

CONTINGENT UPON RECEIPT OF:
OFFICIAL TRANSCRIPTS, TEACHING CERTIFICATE, CRC, TB TEST RESULTS, EXPERIENCE
VERIFICATION FORM

COPIES: BOARD REPORT, BENEFITS, SUB CENTER, LOCATION, EMPLOYEE

Approved By: [Signature] Prepared By: egreen3

Copies: _____



Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Personal Data

Name: Mrs. Maddie E Shepard
(Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: Ms. Maddie E Meyer
(Title) (First) (Middle Initial) (Last)

Email Address:

Postal Address

Permanent Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Daytime Phone:
Home/Cell Phone:

Present Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired

Open Vacancy Desired:

JobID: 2981

Resource Teacher: Deeper Learning Resource Teacher (4 Positions) at
ACADEMIC SERVICES DIVISION

**Date Last
Submitted**
7/20/2017

**Experience in
Similar Positions**
years

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Shelby County Public Schools Teacher		728 Ginkgo Drove Shelbyville, KY 40065 859 633 2375		Susanne Burkhardt 859 633 4460 susanne.burkhardt@shelby.kyschools.us	
Date From - Date To:	01/2014 - 05/2017	Full or Part Time:	Full	Last Annual Salary:	42,000
Reason for Leaving:	Pursuing opportunities to continue developing professionally				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	As a classroom teacher, my responsibilities included keeping students safe, conducting daily lessons, responding to student learning and standard mastery, providing intervention support for all students, communicating with parents and families, and continuing work in professional development. I have taught fourth and fifth grade at Southside Elementary. In my first year at Southside, I helped students reach the highest level of proficiency in Social Studies, on the annual KPREP assessment. I created student centered classrooms focused on giving students agency, voice, and choice, and instilling reflective practices in my students as they take ownership of their own learning. I was trained in the "Thinking Strategies", Project Based Learning, and the "Workshop Model" before beginning my second year at Southside. During my second year at Southside, I guided students in their first project based learning experiences, and piloted self paced classes. Students were more engaged than ever, and proficiency improved for all students, especially in the areas of Reading, Writing, and Social Studies. In my third year at Southside, I was a part of a four-teacher team that built a pilot program for second to fifth grade students. Students were presented with rigorous standards, engaging projects, and self paced classes aimed at allowing students opportunities to self monitor and 'drive' their own learning. Students worked in multi-aged				

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Experience Continued

Responsibilities/ Accomplishments at this Position continued...

projects, conducted their own schedules, tracked their own mastery of standards independently, and focused on 21st century skills such as collaboration, communication, and critical thinking.

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Magnify Learning Facilitator		445 Pennsylvania Indianapolis, IN 46204 317 319 1849		Diane Clancy 812 344 3208 diane.clancy@magnifylearningin.org	
Date From - Date To:	01/2017 - 01/2022	Full or Part Time:	Part	Last Annual Salary:	Contract Employ
Reason for Leaving:	Current Employer				
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	Magnify Learning is an Indiana-based Learning Cooperative focused on training and developing teachers in their PBL practice. Magnify Learning holds contracts and clients in many states, as far south as Florida, and as far west as Arizona. As a facilitator, I plan and implement 2-4 day training sessions for teachers that are new to PBL. Subjects such as the components of PBL, how to plan, manage, and assess PBL, group dynamics, 21st century skill connections, and PBL implementation and fine tuning are all parts of the developments I plan and execute for teachers across the country.				

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Dixie Heights High School, Fort Mitchell, KY
Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
KY - Northern Kentucky University (Total Hours: 9)	01/2007 05/2008	General Studies Hrs: 9	N/A Hrs:	n/a	01/9999
KY - University of Kentucky (Total Hours: 149)	08/2008 05/2013	Elementary Education Hrs: 65	English Hrs: 28	Elementary Education	05/2013
IN - Indiana University, Bloomington (Total Hours: 15)	01/2017 01/9999	Education Leadership Hrs: 12	Education Law Hrs: 3	Education Leadership	08/2018

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Date of Birth

ETHNICITY/GENDER

- * Please select your race.
- * Please Select your ethnicity.
- * Please select your gender.

Overall GPA	Undergraduate	Graduate
	3.53/4	4.0/4
Major GPA	3.8/4	4.0/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
BA/BS/etc.	15	Education Leadership

List honors, awards or distinctions you have earned:

I graduated from the University of Kentucky in 2013 with a degree in Elementary Education, and with the honor of Cum Laude. Whilst pursuing my graduate degree, I have maintained a 4.0 GPA.

Semester Hours

For the subject areas below in which you have 15 or more semester hours/credits, please indicate how many university semester hours/credits you have and/or if you are endorsed.

Subject Area	Semester Hours	Endorsed	Subject Area	Semester Hours	Endorsed
English - General English	28	No			

Certification

Do you hold National Board for Professional Teaching Standards certification? **Yes**

Do you hold or anticipate a Kentucky certificate? **Certificate is held**

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Certification Continued

Type	Certificate Number	Expiration Date	Status
Professional Certificate For Teaching In Elementary School, Primary Through Grade 5 (,)	201151450	06/30/2019	Current

Please list any other endorsements and/or verifications documented on your certificate(s):

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

Highly Qualified Teacher

* Have you previously obtained Highly Qualified status from a school district?

Yes

If Yes, what type of school district considered you Highly Qualified?

K-8

For the subject areas below in which you meet the federal highly qualified standard, select the method used to meet the standard. Only select a method for those subjects in which you meet the federal highly qualified standard.

Subject Area	Method	Subject Area	Method
English	State Content Test/Praxis/NTE	History	State Content Test/Praxis/NTE
Mathematics	State Content Test/Praxis/NTE	Reading and Language Arts	State Content Test/Praxis/NTE
Science	State Content Test/Praxis/NTE		

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

Outstanding teachers put students and learning first. Outstanding teachers are relationship builders, always willing to grow and develop, are focused on centering efforts and classroom outcomes around students, are knowledgeable of best practices as well as content, and are not afraid to try new things. Teachers that are outstanding are great professional collaborators, communicators, and believe in life long learning. They are data driven, responsive, and creative.

2. How would you address a wide range of skills and abilities in your classroom?

In order to allow for all students to have their needs met and be successful, I would first take baseline inventories on all skill sets, background knowledge, student talents and interests. I would build strong relationships with students in order to foster trust and collaboration between young scholars and myself. I would then use the interests, talents, my relationships with students, and strengths of students to engage them in learning.

I would also plan lessons that address a wide range of learning styles, are complete with scaffolded supports, and offer students a variety of ways to show mastery of standards and skills, in order to ensure that every student has a personalized opportunity to be successful in learning, as well as show their learning.

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Professional References

	Reference 1 of 5	Reference 2 of 5
Name:	Kara Clark	Susanne Burkhardt
School/Org:	Southside Elementary/Shelby County Public Schools	Southside Elementary/Shelby County Public Schools
Current Position:	Teacher	Principal
Home Phone:	[REDACTED]	[REDACTED]
Cell Phone:	[REDACTED]	[REDACTED]
Work Phone:	[REDACTED]	[REDACTED]
Mailing Address:		
Email:	kara.clark@shelby.kyschools.us	susanne.burkhardt@shelby.kyschools.us
Relationship to Candidate:	Former Colleague	Former Principal
Years Known:	4	3
	Reference 3 of 5	Reference 4 of 5
Name:	Diane Clancy	Krista Hardesty
School/Org:	Magnify Learning	Southside Elementary/Shelby County Public Schools
Current Position:	Director of Professional Development	Teacher
Home Phone:	[REDACTED]	[REDACTED]
Cell Phone:	[REDACTED]	[REDACTED]
Work Phone:	[REDACTED]	[REDACTED]
Mailing Address:		10505 Venado Drive
Email:	diane.clancy@magnifylearningin.org	krista.hardesty@shelby.kyschools.us
Relationship to Candidate:	Current Supervisor	Former Colleague
Years Known:	1	3
	Reference 5 of 5	
Name:	Erin Jump	
School/Org:	Southside/Shelby County	
Current Position:	Teacher	
Home Phone:	[REDACTED]	
Cell Phone:	[REDACTED]	
Work Phone:	[REDACTED]	
Mailing Address:		
Email:	erin.jumo@shelby.kyschools.us	
Relationship to Candidate:	Colleague	
Years Known:	3	

Referrals

How did you hear about employment with us?

District Employee

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Certified Disclosures

Contract Status

- * Are you currently under contract? No
- If Yes, which district?
- If Yes, when does it expire?
- When may your present employer be contacted? Upon offer of position

Professional Status

- * Have you obtained tenure status in any other School District? No
- If Yes, where?
- When?
- * Have you ever been denied tenure? No

If Yes, explain:

- * Have you ever had a teaching certificate or teaching license revoked or suspended? No

If Yes, explain:

- * Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment? No

If Yes, explain:

- * Are you a relative of any board member, administrator, or supervisor who is currently serving the School District? No

Name:

Position:

Relationship:

- * Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation? Yes

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

Legal Information

* Are you eligible to work in the United States? Yes

* Have you ever been convicted of a criminal offense other than a minor traffic violation? No

If yes, explain, giving dates:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law. Applicants are not obligated to disclose sealed or expunged records.

* Have you ever had any substantiated finding of child abuse and or neglect filed in your name? No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country? No

* If you have no criminal convictions please type "I have no criminal convictions." in the box. I have no criminal convictions.

Equal Opportunity Employer

The Jefferson County Public School District shall not discriminate in recruitment or employment on the basis of age, color, creed, disability, marital or parental status, national origin, race, sex, sexual orientation, veteran status, religion, or political opinion or affiliation. The District shall promote equal opportunities through a vigorous affirmative action program as an integral part of personnel policy and practice in the employment, development, advancement, and treatment of employees of Jefferson County Public Schools.

Applicant's Acknowledgement and Agreement

FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT. By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to KRS 160.380 to determine whether candidate has been convicted of a sexual offense, a drug offense, a violent offense as defined in KRS 17.165, any felony offense or other conviction determined by the Superintendent to bear a reasonable relationship to the ability of the individual to perform the job. [JCBE Policy 3.11 & 3.21]

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

Jefferson County Public Schools Online Application

Shepard, Maddie - AppNo: 31266

Date Submitted: 7/20/2017

I, Maddie Shepard, agree to all of the terms above.

☒ I agree

SIGNED CONTRACT 8/10/17



Preparer: Tammy Date Prepared: _____

ACTION ENTRY FORM

Effective Date: 8/10/17 REAS/AUTH CODE: cat Action # 2

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME: Maddie Shepard SSN: _____

JOB TITLE: Deeper Learning Resource Tchr JOB CLASS CODE: 4756

LOCATION: Curr. + Instr. LOCATION #: 143C

MUNIS ID: [REDACTED] POSITION #: 7001140

PERSON REPLACED: New

- ☐ DATA UPDATE _____
- ☒ NEW HIRE/ NEW HIRE PROB
- ☐ REASSIGNMENT(JCC)
- ☐ REHIRE (BREAK IN SERVICE)
- ☐ RETURN FROM LAYOFF
- ☐ SALARY CHANGE _____
- ☐ TERMINATION _____
- ☐ TRANSFER (LOC)
- ☐ VISA CERTIFICATION
- ☐ Max=2 REQUESTED
- ☐ VOLUNTARY DEMOTION
- ☐ APPROVAL ORDER BELOW

PRIM B/U <u>cat</u>	JOB FAMILY <u>TA</u>	FT/PT/TEMP <u>FT</u>	FTE <u>1</u>
GRADE <u>71</u>	STEP <u>2</u>	DAYS/YR <u>210</u>	HRS/DAY <u>7</u>
PRIM/SEC <u>Prim</u>	CONTRACT CODE <u>1</u>	CAL CODE <u>052</u>	CERS o <u>KTRS</u>

PERSONNEL DIRECTOR:

GWEN
TAMMY:
TRACEY:
MARK:
CAMILLE:
KRONSKI:
BRANDY:

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
700KPA 702(48+) 713 801 1A 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT

834 835 836 841 842 843

CLERICAL

602 810 815 821 822 845 901 902 904 905

STIPENDS AND SHIFT DIFFERENTIALS:

ECE ASSISTANTS: (STIPEND)

.35/HOUR (712) ☐

.50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

.26/HOUR- SECOND SHIFT (216) ☐

.38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

HOURLY (716)

DAILY(714)

SECURITY STIPEND

CLAJ (717)

CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

☐ HIGH SCHOOL

☐ GED

☐ BACHELORS

☐ MASTERS

☐ OTHER

☐ ASSOCIATES

☐ DOCTORATE

☐ RANK I

☐ GED PROGRAM

☐ COMPLETED GED

☐ COLLEGE (2 YEARS)

☐ HS CERTIFICATE

COMMENTS/NOTES: PAF 22

PREV POSITION/SAL AL _____ PREV LOCATION _____

NEW SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

CORRESP: DIRECTOR ☒ LOCATION ☒ BOARD REPORT ☒ BOARD REPORT NOC ☒ BENEFITS ☒ CLUB CENTER ☒ EMPLOYEE ☒ FILE ONLY

A LIMITED CONTRACT OF EMPLOYMENT

L#1

COMMONWEALTH OF KENTUCKY COUNTY OF JEFFERSON

Pursuant to KRS 161.730, this contract is made and entered into this 8/10/2017
between the Jefferson County School District, Louisville, Kentucky, herein after called the District, and

MADDIE SHEPARD

a teacher holding a valid teacher's certificate issued in accordance with section 161.020 of the Kentucky Revised Statutes, and now in force, hereinafter called the Teacher.

WITNESSETH: THAT SAID TEACHER HAS BEEN DULY APPOINTED BY THE SUPERINTENDENT OF THE DISTRICT IN THE PUBLIC SCHOOLS OF JEFFERSON COUNTY, FOR ONE YEAR. THE PARTIES TO THIS CONTRACT HEREBY AGREE TO THE FOLLOWING CONDITIONS:

1. The services to be performed by said teacher shall be such as are required by the Kentucky Revised Statutes, by the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
2. The duties to be performed are to commence on the first day required by the school calendar adopted or amended by the District and approved by the State Department of Education for the school year, for the number of days required by such calendar, to end no later than June 30 of the school year in such school or schools.
3. For and in consideration of the services provided for by this contract the teacher shall be paid a salary in accordance with his or her qualifications and the salary schedule adopted by the District and approved by the State Board for Elementary and Secondary Education for the year coming within the limits of this contract.
4. Said salary shall be payable not later than the end of each month during the period of employment and/or in accordance with a plan adopted by the District in compliance with the lawful rules and regulations of the State Board for Elementary and Secondary Education.
5. The teacher shall be entitled to sick leave, or other leave and fringe benefits in accordance with state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
6. The teacher shall keep such records and reports and furnish same to the District Superintendent at regular periods designated by him, state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the District.
7. The power of the District to transfer, suspend or dismiss the teacher, as provided for in KRS 160.380, 161.170, 161.790, or other applicable statutes, is in no manner impaired or affected by this contract.
8. This contract shall remain in full force subject to all provisions here set forth, unless and until terminated in compliance with KRS 161.170, 161.750, 161.780 and 161.790, or other applicable statutes.

WITNESS the following signatures as of the day, month and year first above.

JEFFERSON COUNTY SCHOOL DISTRICT

By: Mt Pee
Superintendent

Maddie Shepard
Teacher



CERTIFIED EMPLOYEE FILE MAINTENANCE FORM

CONTRACT SIGNING DATE: 8/10 HIRE DATE: 8/10 CONTENT AREA: Deeper Learning
LAST NAME: Shepard FIRST NAME: Maddie MI: LOCATION & #: 143C-Res. Teacher
SS#: [REDACTED] DOB: [REDACTED] PHONE#: [REDACTED] Van Hoost
ADDRESS: [REDACTED] CITY: [REDACTED] STATE: [REDACTED] ZIP CODE: [REDACTED]
EMERGENCY CONTACT INFORMATION:
[REDACTED]

☒ Have you reviewed the information on your application for accuracy and made necessary changes?

DOCUMENTS YOU ARE PROVIDING	INFORMATION FOR YOU	DOCUMENTS FOR YOU TO COMPLETE AND RETURN TO ME TODAY
<ul style="list-style-type: none">ORIGINAL UNIVERSITY TRANSCRIPTS <u>Will have mailed</u>Teacher Certificate/SOE issued by EPSB <u>bringing Friday Aug 11</u>STATE & CRIMINAL RECORDS CHECK <u>today</u>TB TEST RESULTS <u>bringing back</u>COPY OF MILITARY DISCHARGE (DD214) <u>N/A</u>IF RETIREE DWT <u>N/A</u>CURRENT TB TEST RESULTS <u>bringing back</u>I-9 FORM <u>✓</u>WITHHOLDING DOCUMENTS - W4 <u>✓</u> K-4 <u>✓</u>DIRECT DEPOSIT FORM/VOIDED CHECK <u>✓</u>SSA-1945 <u>✓</u>JCTA WAIVER <u>✓</u>EXPERIENCE VERIFICATION FORM <u>✓</u>	<ul style="list-style-type: none">15 HOURS OVER BACHELOR/MASTER ALL RANK/SALARY CHANGE REQUESTS ARE DUE BY MARCH 1st EVERY YEARJOB DESCRIPTIONJOB FAMILY III SALARY SCHEDULEPAYDATE SCHEDULEJCPS NAME BADGE PERMISSION FORMPD REQUIREMENT FOR TEACHERSJCPS NEW TEACHER ORIENTATION MODULETABLET COMPUTER FOR K-12 TEACHERSCURRICULUM RESOURCE CENTER2017 BENEFITS PACKAGECONTRACT FOR EMPLOYMENTEPSB CONDUCT CODE OF ETHICS	<ul style="list-style-type: none">2017 BENEFITS PACKAGE COVER SHEETSIGNED BOARD COPY CONTRACT FOR EMPLOYMENT

NOTES: _____

FOR OFFICE USE ONLY:

MUNIS: _____ BOARD REPORT: _____ SPREADSHEET: _____

Oconnell, Pamela

From: Oconnell, Pamela
Sent: Wednesday, August 09, 2017 10:15 AM
To: [REDACTED]
Cc: Isaacs, Tara L.; Darden, Tammy L; Ezzard, Caleb .; Colley, Jennifer E; Stark, Geneva A; Swanson, Anetria B.; Mcelroy, Carla R
Subject: Maddie Shepherd accepts Deeper Learning Resource Teacher position.
Attachments: +15 HOURS VERIFICATION FORM.pdf; 2016 Federal W-4 Form.pdf; I-9 FORM.pdf; JCPS DIRECT DEPOSIT FORM (3).pdf; KentuckyFormK-4.pdf; Prev Experience Form- Tracy.doc; SSA-1945 FORM (3).pdf; Union_Waiver.pdf

Maddie Shepherd was offered and has accepted a Deeper Learning Resource Teacher position at the VanHoose Education Center for the 2017-18 school year! **The effective date is Thursday, August 10, 2017.**

Ms. Colley will contact you regarding the professional learning opportunities for new teachers. We will work with your principal to set up your KTIP if needed.

Note to Principal: Please visit our [KTIP Resource Page](#) to complete a Confirmation of Employment (COE) form if your new hire will be completing the Kentucky Teacher Internship Program (KTIP). The COE form will enable you to provide up-to-date, accurate information related to your intern's teaching assignment, as well as committee member assignments.

EMPLOYEE INFORMATION

Congratulations and welcome to your employment with JCPS as a Certified Teacher. Your Certified Contract Signing Event has been scheduled for **Thursday, August 10, 2017 at 8:00am** at VanHoose Education Center, 3332 Newburg Road, Louisville, KY 40218.

To help expedite the signing process please:

1. Print the attached forms, complete them, and bring them with you to the contract signing.
2. You will also need to bring the following with you to the contract signing:
 - Your driver's license and social security card OR your passport (neither can be expired, and you must have these to sign your contract).
 - \$32.00 cash, check, or money order (no credit/debit cards accepted) to begin your Criminal Records Check process unless you have had this done within the last 12 months at JCPS. Please complete this before signing your contract.
 - An ORIGINAL and VALID Kentucky Teaching Certificate (if not yet available you will have 30 days to send to JCPS from your contract sign date).
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 - Copy of Military Discharge (DD214) for service credit (will be discussed at contract signing).
 - Current TB Test results (will be discussed at contract signing).
 - JCPS Experience Verification Form (will be discussed at contract signing).
 - Voided personal check for your Direct Deposit Form (printed from above) OR have your Direct Deposit Form COMPLETED AND SIGNED BY YOUR BANK.

Oconnell, Pamela

Coming @ 10:00am
Reprinted Contract to insure
Last Name Correct.

From: Oconnell, Pamela
Sent: Wednesday, August 09, 2017 10:15 AM
To: [REDACTED]
Cc: Isaacs, Tara L.; Darden, Tammy L.; Ezzard, Caleb .; Colley, Jennifer E; Stark, Geneva A; Swanson, Anetria B.; Mcelroy, Carla R
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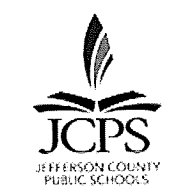
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Pamela OConnell - Clerk III

RECRUITMENT & STAFFING

502-485-3229

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"High-quality teaching is the most powerful tool for helping students reach high standards."


Mrs. Maddie E Shepard



Contents:

1. Online Application
2. Attachment: Add'l Materials
3. Attachment: Certificate
4. Attachment: Resume

Has Bachelors
KEL.



Masters Ant in May
@ IU

Prepared for: TAMARA DARDEN
Jefferson County Public Schools
Aug 22, 2017 1:35 PM

Green, Aimee G

From: Darden, Tammy L
Sent: Tuesday, August 22, 2017 3:01 PM
To: Green, Aimee G
Subject: FW: Maddie Shepherd accepts Deeper Learning Resource Teacher position.

From: Isaacs, Tara L.
Sent: Wednesday, August 9, 2017 10:24 AM
To: Oconnell, Pamela <pamela.oconnell@jefferson.kyschools.us>; [REDACTED]
Cc: Darden, Tammy L <tammy.darden@jefferson.kyschools.us>; Ezzard, Caleb . <caleb.ezzard@jefferson.kyschools.us>; Colley, Jennifer E <jennifer.colley@jefferson.kyschools.us>; Stark, Geneva A <geneva.stark@jefferson.kyschools.us>; Swanson, Anetria B. <anetria.swanson@jefferson.kyschools.us>; Mcelroy, Carla R <carla.mcelroy@jefferson.kyschools.us>
Subject: RE: Maddie Shepherd accepts Deeper Learning Resource Teacher position.

Ms. OConnell,

If Maddie is unable to start on August 10th due to fulfilling contractual obligations in another district, what are her next steps?

Thank you,
Tara

Shelby Co 4yrs

Tara L. Isaacs, Ed.D.
Coordinator, Professional & Deeper Learning
Academic Services
502-485-3961



"There can be no keener revelation of a society's soul than the way in which it treats its children." -Nelson Mandela

From: Oconnell, Pamela
Sent: Wednesday, August 9, 2017 10:15 AM
To: [REDACTED]
Cc: Isaacs, Tara L. <tara.isaacs@jefferson.kyschools.us>; Darden, Tammy L <tammy.darden@jefferson.kyschools.us>; Ezzard, Caleb . <caleb.ezzard@jefferson.kyschools.us>; Colley, Jennifer E <jennifer.colley@jefferson.kyschools.us>; Stark, Geneva A <geneva.stark@jefferson.kyschools.us>; Swanson, Anetria B.

<anetria.swanson@jefferson.kyschools.us>; Mcelroy, Carla R <carla.mcelroy@jefferson.kyschools.us>

Subject: Maddie Shepherd accepts Deeper Learning Resource Teacher position.

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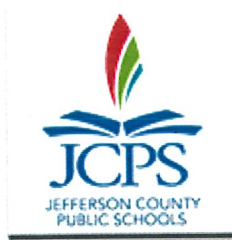
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Pamela OConnell - Clerk III
RECRUITMENT & STAFFING
502-485-3229

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"High-quality teaching is the most powerful tool for helping students reach high standards."

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Application](#)
Maddie Elizabeth Meyer
[Credentials](#)
[Roles](#)
[Permissions](#)
[Education](#)
[Professional Tests](#)
[Training](#)
[Demographics](#)
[View Application Status](#)

Maddie Elizabeth Meyer

Credentials

Any questions about the suspension or revocation should be referred to the Division of Legal Services at 502.564.4606.

Cred	Description	Effective	Expiration	Restricted To
Do Not Print (00)				
RANK3	Rank III	07-01-2018	06-30-2019	
Cert Issued (30)				
KEL	Professional Certificate For Teaching In Elementary School, Primary Through Grade 5	07-01-2014	06-30-2019	
History (97)				
RANK3	Rank III	07-01-2013	06-30-2018	

Note: Suspended and revoked credentials are shown with red text with a strike through line.

Information contained on this page is subject to change, reprogramming, modifications of format, and availability at the direction of the Education Professional Standards Board (EPSB), and may not at any particular moment reflect the true status of permissions for a certified educator due to ordinary limitations, delay, or error in the system's operation.

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Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS**Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

September 12, 2017

Seniority Date: 08-10-2017

MADDIE E. SHEPARD
[REDACTED]

Work Location: 143C

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-10-2017. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	ELEM TEACHER	ELEM TEACHER
Work Location:	143C/ CURRICULUM & INSTRUCTION	143C/CURRICULUM & INSTRUCTION
Hourly/Daily/Annual Salary:	33.9411 / 237.5879 / 44,428.94	36.4335 / 255.0342 / 47,691.40
BU:	CERT	CERT
Grade (rank) / Step:	32 / RANK III+15 / 0	32 / RANK III+15 / 4
Days / Hours:	187.00 / 7.00	187.00 / 7.00
Position Number:	7001399	7001399
LEAVE OF ABSENCE		
Type of Leave:	Effective Date:	Return Date:
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: SALARY INCREASE- PREVIOUS EXP- SEE NOTES

Previous Exp from: Southside Elem- 4 years. Employee is a step 0 in the system. Step 4 to be entered this action. Payroll please credit 43 days of sick- KY dist (Shelby Co) No break in service.

Approved By: [Signature]

Prepared By: tedwar1 09-12-2017 13:47:04

Last Friend, Madam

(502)-485-3020 Fax (502)-485-3635

1155 Main St

Jeff Cnty Pub Sch

9/12/2017 9:32:43 AM PAGE 2/003 Fax Server

I certify that according to our records:

was employed in the

OLDHAM COUNTY BOARD OF EDUCATION

PERSONNEL OFFICE

6165 W. Hwy 146 - Crestwood, KY 40014

FAX NUMBER (502-241-3211)

VERIFICATION OF TEACHER/ADMINISTRATIVE EXPERIENCE

(Social Security Number) M. Miller Shepard is beingconsidered for employment in the Oldham County Schools. This applicant has indicated that he/she was a certified staff member in your school system from 2014 to 2017 Maddie Shepard

Please complete the form below to verify this employment and return to the above address.

School System/State Shelby County / KY

REC'D JUL 17 2017

A Position(s) Held TeacherLast Name When Employed in your District Meyer / Shepard

(Information below to be completed by the school district representative)

MONTH & YEAR	No. of days in school yr.	No. of days taught	Name of School
<u>OCT</u> <u>2013</u> to <u>2014</u> <u>done</u>	<u>175</u>	<u>115</u>	<u>SOUTHSIDE ELEM.</u>
<u>2014</u> to <u>2015</u>	<u>175</u>	<u>175</u>	
<u>2015</u> to <u>2016</u>	<u>175</u>	<u>175</u>	
<u>2016</u> to <u>2017</u>	<u>175</u>	<u>175</u>	
<u>20</u> to <u>20</u> <u>4 years - Shelby Co</u>			
<u>20</u> to <u>20</u>			
<u>19</u> to <u>19</u>			
<u>19</u> to <u>19</u>			
<u>19</u> to <u>19</u>			
<u>19</u> to <u>19</u>	<u>Sick days</u>		

If verification is from a Kentucky Public School District, please indicate the number of accumulated Sick Leave Days: 40 Date Tenure Granted 7/12/17

Signature


Dir. of Personnel

Position

Date


Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

**JEFFERSON COUNTY PUBLIC SCHOOLS
Notification of Change**JCPS Employee Number: SSN: 

September 06, 2017


Seniority Date: 08-10-2017

MADDIE E. SHEPARD


Work Location: 143C

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-10-2017. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
		
Job Title:	ELEM TEACHER	ELEM TEACHER
Work Location:	143C/ CURRICULUM & INSTRUCTION	143C/CURRICULUM & INSTRUCTION
Hourly/Daily/Annual Salary:	32.6208 / 228.3453 / 42,700.57	33.9411 / 237.5879 / 44,428.94
BU:	CERT	CERT
Grade (rank) / Step:	31 / RANK III / 0	32 / RANK III+15 / 0
Days / Hours:	187.00 / 7.00	187.00 / 7.00
Position Number:	7001399	7001399
LEAVE OF ABSENCE		
Type of Leave:	Effective Date:	Return Date:
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: CONGRATULATIONS ON EARNING YOUR RANK 3 +15 !!!

COPIES: EMPLOYEE

Approved By: 

Prepared By: fwimpe1

09-06-2017 09:50:35

Preparer: Bu Date Prepared: 9/16 **ACTION ENTRY FORM**



Effective Date: 7-1-17 08-10-17 REAS/AUTH CODE: Cut Action # 2

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME Maddie Shepard SSN: _____

JOB TITLE: _____ JOB CLASS CODE: _____

LOCATION: _____ LOCATION #: _____

MUNIS ID: _____ POSITION # _____

PERSON REPLACED: _____

- ☐ DATA UPDATE _____
- ☐ NEW HIRE/ NEW HIRE PROB
- ☐ REASSIGNMENT(JCC)
- ☐ REHIRE (BREAK IN SERVICE)
- ☐ RETURN FROM LAYOFF
- ☒ SALARY CHANGE Plus 15
- ☐ TERMINATION _____
- ☐ TRANSFER (LOC)
- ☐ VISA CERTIFICATION
- ☐ Max=2 REQUESTED
- ☐ VOLUNTARY DEMOTION
- ☐ APPROVAL ORDER BELOW

PRIM B/U _____	JOB FAMILY _____	FT/PT/TEMP _____	FTE _____
GRADE <u>32</u>	STEP <u>0</u>	DAYS/YR _____	HRS/DAY _____
PRIM/SEC _____	CONTRACT CODE _____	CAL CODE _____	CERS or KTRS _____

PERSONNEL DIRECTOR:

GWEN _____
TAMMY: _____
TRACEY: _____
MARK: _____
AUDREY: _____
KRONSKI: _____
BRANDY _____

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

911MSD 913VI 914HI 915EBD 916LD 917PD 919MMD 921AUT 923SC 929ESL
700KPA 702(48+) 713 801 IA 802ECE 806EC 807 EC-ECE 851(I) 852(II) 853(III)
833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT

834 835 836 841 842 843

CLERICAL

602 810 815 821 822 845 901 902 904 905

STIPENDS AND SHIFT DIFFERENTIALS:

ECE ASSISTANTS: (STIPEND)

- .35/HOUR (712) ☐
- .50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

- .26/HOUR- SECOND SHIFT (216) ☐
- .38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

- HOURLY (716)
- DAILY(714)

SECURITY STIPEND

- CLAJ (717)
- CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

- | | | | |
|--------------------------------------|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> HIGH SCHOOL | <input type="checkbox"/> MASTERS | <input type="checkbox"/> DOCTORATE | <input type="checkbox"/> COMPLETED GED |
| <input type="checkbox"/> GED | <input type="checkbox"/> OTHER | <input type="checkbox"/> RANK I | <input type="checkbox"/> COLLEGE (2 YEARS) |
| <input type="checkbox"/> BACHELORS | <input type="checkbox"/> ASSOCIATES | <input type="checkbox"/> GED PROGRAM | <input type="checkbox"/> HS CERTIFICATE |

COMMENTS/NOTES: _____

PREV POSITION/SAL AL _____ PREV LOCATION _____

NEW SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

COPIES: ☐ DIRECTOR ☐ LOCATION ☐ BOARD REPORT ☐ BOARD REPORT NOC ☐ BENEFITS ☐ SUB CENTER ☒ EMPLOYEE ☐ FILE ONLY

**JCPS Salary Verification
+15 Credit Hours Toward Next Rank**

SCANNED

**This form is to be completed by the university
Teacher Certification Officer.**

As **Certification Officer** of Indiana University (NAME OF UNIVERSITY)

Per the request of Maddie Shepard (PRINT TEACHER'S FULL NAME)

Teacher's Social Security: [REDACTED] (LAST FOUR DIGITS OF SSN#),

This notice is to verify that the above named teacher has earned 18 (#) credit hours applicable toward one of the following teacher education programs (indicate only one):

 x A planned Master's Degree or Rank II program (per KAR 8:020)

 A planned Rank I program (or second Master's Degree per KAR 8:010)

These credit hours were **successfully completed** as of: 05 - 08 - 2017 (mm,dd,yyyy).

Check to indicate if this teacher is/is not in a Vocational Education program: Yes x No

Signature of University Teacher Certification Officer

Denise L Wyatt

Digitally signed by Denise L Wyatt
Date: 2017.09.05 13:16:09 -04'00'

Printed name of University Teacher Certification Officer

Denise L. Wyatt

Today's Date

September 5, 2017

Email Address of University Teacher Certification Officer

dwyatt@indiana.edu

Telephone number

812-856-8500

Thank you for providing all information.

Sign the completed form and email
to: jcps.certification@jefferson.kyschools.us
or send via US Mail to:
Jefferson County Public Schools
3332 Newburg Road
Attn: CERTIFICATION Dept.
Louisville, KY 40218
Phone: 502-485-7458

JCPS OFFICE USE ONLY:

Current certificate is on file: Yes No

Current certificate expires:



COMMONWEALTH OF KENTUCKY
EDUCATION PROFESSIONAL STANDARDS BOARD
FRANKFORT, KENTUCKY

CERTIFICATE FOR TEACHERS AND OTHER PROFESSIONAL SCHOOL PERSONNEL

THIS CERTIFIES THAT

shepard
MADDIE ELIZABETH MEYER

8/31/15
aw
SCANNED
SCANNED
CERTIFICATE NUMBER 201151450

HAS COMPLETED A PROGRAM OF PROFESSIONAL PREPARATION AND IS HEREBY ISSUED THIS CERTIFICATE IN ACCORDANCE WITH SECTION 161 OF THE KENTUCKY REVISED STATUTES AND IN ACCORDANCE WITH THE LEGAL AUTHORITY OF THE KENTUCKY EDUCATION PROFESSIONAL STANDARDS BOARD.

Code	Degree and Institution	
2814	University of Kentucky	Bachelor's

RANK UNDER KRS 157.390:

3 07/01/2013

VALID FROM THE INDICATED EFFECTIVE DATE TO EXPIRATION DATE FOR PROFESSIONAL SERVICES IN KENTUCKY SCHOOLS AS SHOWN BELOW. THIS DOCUMENT INCLUDES ALL CERTIFICATION CURRENTLY IN EFFECT FOR THE RECIPIENT AND SUPERSEDES ANY AND ALL CERTIFICATES PREVIOUSLY ISSUED.

Code	Certification	Effective Date	Expiration Date
KEL	Professional Certificate For Teaching In Elementary School, Primary Through Grade 5	07/01/2014	06/30/2019
RENEWAL REQUIRES 15 SEMESTER HOURS NEW CREDIT SELECTED FROM APPROVED MASTER'S DEGREE OR PLANNED FIFTH-YEAR PROGRAM BY SEPTEMBER 1 OF EXPIRATION YEAR.			

IT IS THE RESPONSIBILITY OF THE CERTIFICATE HOLDER TO MAINTAIN THE VALIDITY OF THIS CERTIFICATE. (Renewal requirements printed above)

(See reverse side for the Professional Code of Ethics)

DATE OF TRANSACTION: 04/27/2015

LK Riley

Robert L. Brown

EXECUTIVE DIRECTOR
EDUCATION PROFESSIONAL STANDARDS BOARD

MADDIE ELIZABETH MEYER

One copy of this document
should be filed with the
employer

Page 1 of 1

Rev. 04/13

Human Resources

VanHoose Education Center
3332 Newburg Road
Louisville, KY 40218

JEFFERSON COUNTY PUBLIC SCHOOLS**Notification of Change**

JCPS Employee Number: [REDACTED]

SSN: [REDACTED]

August 29, 2017

Seniority Date: 08-10-2017

MADDIE F. SHEPARD
[REDACTED]

Work Location: 143C

Dear JCPS Employee:

The following changes have been made to your assignment, personal information, and/or salary placement effective 08-10-2017. Please check the information below for accuracy. For further understanding or your JCPS employment information, go to Employee Self Service at <http://employee.jefferson.kyschools.us/ess/>

	FROM	TO
Job Title:	<u>DIST RES TCHR PROF DEEP LEARN</u>	<u>ELEM TEACHER</u>
Work Location:	<u>143C/ CURRICULUM & INSTRUCTION</u>	<u>143C/CURRICULUM & INSTRUCTION</u>
Hourly/Daily/Annual Salary:	<u>32.6208 / 228.3453 / 47,952.51</u>	<u>32.6208 / 228.3453 / 42,700.57</u>
BU:	<u>CERT</u>	<u>CERT</u>
Grade (rank) / Step:	<u>31 / RANK III / 0</u>	<u>31 / RANK III / 0</u>
Days / Hours:	<u>210.00 / 7.00</u>	<u>187.00 / 7.00</u>
Position Number:	<u>7001140</u>	<u>7001399</u>
LEAVE OF ABSENCE		
Type of Leave:	Effective Date:	Return Date:
LAYOFF - DISCHARGE - RESIGNATION - RETIREMENT		
Type of Separation:	Effective Date:	

Comments: REASSIGN FROM JCC 4756 TO 4450

COPIES: BOARD REPORT, LOCATION

Approved By: Shene Thompson

Prepared By: fwimpe1 08-29-2017 15:10:13

Preparer: Tammy Date Prepared: 8/29/17

ACTION ENTRY FORM



Effective Date: 08-10-17 REAS/AUTH CODE: cert Action # 2

Probation End Date: _____ Permanent Date: _____ Board Rpt _____

NAME Maddie Shepard SSN: _____

JOB TITLE: Elem. Tchr JOB CLASS CODE: 4450

LOCATION: Cum. + Instr. LOCATION #: 143C

MUNIS ID: _____ POSITION #: 7001399

PERSON REPLACED: _____

- ☐ DATA UPDATE _____
- ☐ NEW HIRE/ NEW HIRE PROB
- ☒ REASSIGNMENT(JCC)
- ☐ REHIRE (BREAK IN SERVICE)
- ☐ RETURN FROM LAYOFF
- ☐ SALARY CHANGE _____
- ☐ TERMINATION _____
- ☐ TRANSFER (LOC)
- ☐ VISA CERTIFICATION
- ☐ Max=2 REQUESTED
- ☐ VOLUNTARY DEMOTION
- ☐ APPROVAL ORDER BELOW

PRIM B/U <u>cert</u>	JOB FAMILY <u>III</u>	FT/PT/TEMP <u>FT</u>	FTE <u>1</u>
GRADE <u>31</u>	STEP <u>0</u>	DAYS/YR <u>187</u>	HRS/DAY <u>7</u>
PRIM/SEC <u>Prim</u>	CONTRACT CODE <u>1</u>	CAL CODE <u>23</u>	CERS or <u>KTRS</u>

PERSONNEL DIRECTOR:

GWEN
TAMMY:
TRACEY:
MARK:
CAMILLE
KRONSKI
BRANDY

TEACHER CERTIFICATION CODES:

SOE TP VOC TEMP PRO

CLASSIFIED CERTIFICATION CODES:

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833ECBM 816 (Ed Inter I) 817 (Ed Inter II) 819 900 VISA

FACILITY SUPPORT

834 835 836 841 842 843

CLERICAL

602 810 815 821 822 845 901 902 904 905

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.35/HOUR (712) ☐

.50/HOUR (713) ☐

SHIFT DIFFERENTIAL:

.26/HOUR- SECOND SHIFT (216) ☐

.38/HOUR- THIRD SHIFT (217) ☐

CHALLENGING BUS STIPEND:

\$2.00/HR (715) ☐

DOCTORATE STIPEND

HOURLY (716)

DAILY(714)

SECURITY STIPEND

CLAJ (717)

CLAS (718)

MILITARY EXPERIENCE: _____

WORK EXPERIENCE: CLASSIFIED (6 years/ 3 steps maximum) _____

EDUCATION: _____

☐ HIGH SCHOOL

☐ MASTERS

☐ DOCTORATE

☐ COMPLETED GED

☐ GED

☐ OTHER

☐ RANK I

☐ COLLEGE (2 YEARS)

☐ BACHELORS

☐ ASSOCIATES

☐ GED PROGRAM

☐ HS CERTIFICATE

COMMENTS/NOTES: PAF 25

PREV POSITION/SAL AL 4756 PREV LOCATION 143C

NEW SALARY: HOURLY: _____ DAILY: _____ ANNUAL: _____ LONGEVITY: _____

Left Message _____

Request for Release: _____

☐ Contract Signing Needed

Accepts _____

Fast Track: _____

Date: _____

Declines _____

Location Notified Report Date: _____

Time: _____

COPIES: ☐ DIRECTOR ☐ LOCATION ☐ BOARD REPORT ☐ BOARD REPORT NOC ☐ BENEFITS ☐ SUB CENTER ☐ EMPLOYEE ☐ FILE ONLY